

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, February 26, 2019 @ 7:30 pm

**AGENDA**

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

1. Approval of Minutes of January 22, 2019 Special Board Meeting
2. Approval of Minutes of January 22, 2019 Bill Pay Review
3. Highway Commissioner Kazmierczak - Tribute to Robert Brzezinski
4. Public Participation
5. Approval of General Assistance Expenditures
6. Approval of Road District Expenditures
7. Approval of General Town Fund Expenditure

**Discussion and Potential Action on the Following Items Listed Under Old & New Business:**

8. New Business

- Personnel Policy Manual
- Approval of Continual Resolution 2019-1 & 2019-RB-1
- Set Date for Reading of Supervisor's Annual Financial Statement
- Website/Seamless Docs Contract
- Building/Painting Contract

9. Old Business

- Tax Abatement Ordinance 2019-2 as Proposed by Trustees Sweeney and Carrabotta/Vote & Discussion
- Tax Abatement Ordinance 2019-3 as Proposed by Trustees Sweeney and Carrabotta/Vote & Discussion

10. Personnel

11. Officials' Reports

12. Administrator's Report

13. Closed Session

- Approval of Closed Session Minutes of August 28, 2018 – Review of 2/12/18 & 5/22/18 Closed Session Minutes
- Closed Session/Pending Litigation 5 ILCS 120/2 (c) (11)

14. Adjournment



## ADMINISTRATOR'S REPORT

Date: February, 2019

To: All Elected Officials

From: Dayna Berman, Administrator

Supervisor Morask and I have immersed ourselves in budget meetings this past month when looking at the upcoming fiscal year budget 2019-20. Discussed are programming funds for certain activities, what can be reducing or omitted, expected revenue, identifying building cost needs, etc. As we saw in last year's budgeting process, it is important to try to identify, to the best of our ability, operating costs year-round because budget development and implementation are an on-going process.

Our Personal Policy Manual has been completed as you should have received your copy. Attorney Robert McCabe, who aided in preparing this manual, will be present at the meeting. We are now in compliance with current law as there have been quite a few new mandated requirements.

A big thank you to all the Department Heads for updated their job descriptions. We like to review these about every two years and I now have all turned in and in a binder for 2019.

We are working on our 2019 Spring edition of the Mainely News. Trustee Carrabotta will be composing this edition of the Trustee's Corner and we are excited to advertise our Senior Expo! We are aiming for a mailing date around mid-March.

Thank you to my staff for jumping in and working together for the days we closed due to snow and extreme cold. I can't ask for a better team as everyone made phone calls to their staff, worked remotely if they had to, helped out to make sure the phones were working, doors were locked, "closed" signs were up, etc. This winter has been brutal and I am definitely ready for Spring!

In regards to the salary survey that will take place, I have scheduled Dr. McGrath, from McGrath Human Resources Group, for her first visit on Wednesday, February 27<sup>th</sup>. She will meet with Department heads throughout the day.

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
		04:43:38 PM														
	<b>REVENUE \</b>															
	Property Tax	1,620,713.00	27,304.72	43,690.57	0.00	1,102,494.85	849,934.16	9,172.22	11,076.66	12,029.57	2,299.88	0.00	3,678,715.63	4,522,119.00	843,403.37	19%
	Interest Income	1,285.87	1,342.17	1,967.66	1,802.97	1,932.31	2,155.99	1,946.70	2,256.28	1,960.26	1,989.80	1,855.12	20,495.13	13,198.00	-7,297.13	-55%
	MaineStay Fees	842.00	3,794.00	6,201.00	1,519.00	1,680.00	1,331.00	979.00	2,874.00	394.00	1,775.90	1,358.00	22,747.90	14,952.00	-7,795.90	-52%
	Senior Programs	1,500.00	0.00	500.00	1,554.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,554.00	11,633.00	8,079.00	69%
	MaineStreamers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312,365.00	312,365.00	100%
	Yard Stickers and Rebates	195.00	1,714.71	857.50	1,017.35	2,289.09	1,117.05	0.00	2,246.41	0.00	364.85	141.50	9,943.46	11,355.00	1,411.54	12%
	Postage	570.68	241.78	659.40	373.66	373.62	263.76	175.84	324.80	373.66	175.84	219.80	3,752.84	7,685.00	3,932.16	51%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	2,850.00	1,185.00	66.49	250.00	0.00	0.00	4,351.49	5,700.00	1,348.51	24%
	Passport Fees	7,656.00	7,144.00	7,729.00	5,829.00	6,056.00	6,367.00	3,855.00	4,770.94	4,317.00	2,635.00	7,331.96	63,690.90	69,000.00	5,309.10	8%
	Vehicle Sticker Fees	25.00	0.00	115.00	9,303.22	6,575.80	218.00	0.00	106.25	715.30	60.00	75.00	17,193.57	17,500.00	306.43	2%
	Transportation Fees	20.00	77.00	132.00	160.00	140.00	133.00	123.00	60.00	110.00	65.00	230.00	1,250.00	1,600.00	350.00	22%
	Prsni Prop Replacement Tax	7,138.75	27,805.60	14,958.37	0.00	11,655.76	1,178.01	0.00	10,548.05	0.00	2,579.40	8,647.98	84,511.92	73,030.00	-11,481.92	-16%
	Other Income	459.40	-34.45	25.00	334.40	250.00	0.00	743.90	1,190.00	128.67	5,484.40	75.00	8,656.32	2,000.00	-6,656.32	-333%
	<b>NET REVENUE</b>	1,640,405.70	69,389.53	76,835.50	21,893.60	1,133,447.43	865,547.97	18,180.66	35,519.88	20,278.46	17,430.07	19,934.36	3,918,863.16	5,062,137.00	1,143,273.84	23%

MAINE TOWNSHIP GENERAL TOWN FUND

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>EXPENSES</b>															
	<b>ADMINISTRATION</b>															
	Gross Pay Account	62,660.15	57,164.51	66,616.57	81,232.12	63,951.92	58,084.74	56,679.26	56,810.38	81,543.80	56,894.79	57,202.66	698,840.90	782,450.00	83,609.10	11%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,759.83	4,309.26	5,088.27	6,176.46	4,855.07	4,406.22	4,298.69	4,308.74	6,206.93	4,315.17	4,352.08	53,076.72	61,729.00	8,652.28	14%
	IMRF	5,957.92	5,196.21	6,403.72	7,460.54	5,762.54	5,130.99	5,133.71	5,160.87	7,678.56	5,100.81	4,343.04	63,328.91	67,812.00	4,483.09	7%
	Administrative Div. Health Ins.	27,327.21	27,379.89	26,353.44	25,629.28	20,316.62	25,296.00	25,296.00	25,296.00	24,867.35	25,296.00	25,296.00	278,353.79	305,000.00	26,646.21	9%
	Life Insurance	194.60	194.60	180.70	180.70	166.80	180.70	180.70	180.70	162.84	180.70	180.70	1,983.74	2,255.00	271.26	12%
	Dental Insurance	2,537.69	142.20	1,997.45	2,641.30	4,034.50	-186.30	1,229.60	314.90	526.40	1,504.80	823.60	15,566.14	20,000.00	4,433.86	22%
	Accounting Services	1,240.85	1,226.40	3,432.57	1,602.39	14,184.51	5,789.27	1,248.76	2,476.12	1,580.81	1,257.77	1,724.42	35,763.87	30,887.00	-4,876.87	-16%
	Building & Grounds Maint	1,204.18	2,119.09	1,654.93	1,691.59	1,586.08	5,024.89	1,757.61	2,137.61	2,327.72	373.25	387.17	20,264.12	25,242.00	4,977.88	20%
	Community Info-Support	0.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	35,410.00	47,578.00	12,168.00	26%
	Conferences Meetings	75.00	0.00	0.00	40.00	0.00	0.00	0.00	785.00	-165.00	72.49	0.00	807.49	3,570.00	2,762.51	77%
	Special Programs	500.00	0.00	525.00	25.00	0.00	90.41	250.00	976.03	0.00	0.00	0.00	2,366.44	6,459.00	4,092.56	63%
	Dues Subscriptions	0.00	0.00	350.00	35.00	0.00	3,592.59	0.00	0.00	0.00	0.00	0.00	3,977.59	6,316.00	2,338.41	37%
	Equipment Leasing Maint	1,191.11	522.00	0.00	3,364.27	717.44	1,191.11	1,364.16	1,050.00	0.00	7,868.27	96.00	17,364.36	18,527.00	1,162.64	6%
	Gen Ins Liability Ins Bond	0.00	0.00	52,959.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,959.00	53,835.00	876.00	2%
	Website>Email Host	5,000.00	0.00	0.00	3,933.76	450.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00	16,383.76	14,000.00	-2,383.76	-17%
	Print Management	584.68	381.09	527.30	456.70	426.42	393.23	430.29	410.40	362.34	362.34	362.34	4,697.13	4,637.00	-60.13	-1%
	Computer Tech Support	545.00	545.00	545.00	545.00	495.00	520.00	520.00	520.00	520.00	520.00	520.00	5,795.00	8,052.00	2,257.00	28%
	Legal Services	6,831.88	828.75	25,703.22	34,541.87	22,332.48	16,604.68	8,972.40	13,841.05	11,934.83	5,300.50	6,056.75	152,948.41	165,000.00	12,051.59	7%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	25.18	6.87	0.00	596.17	32.05	660.27	1,630.00	969.73	59%
	Police Protection	4,600.00	4,200.00	4,400.00	0.00	4,400.00	0.00	4,400.00	4,000.00	0.00	8,200.00	4,200.00	38,400.00	45,600.00	7,200.00	16%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	1,460.72	-1,350.42	3,579.46	7,559.74	-1,400.95	3,584.97	7,591.20	-1,519.73	3,990.15	-1,636.26	8,406.85	30,265.73	33,962.00	3,696.27	11%
	Printing Publishing	598.74	1,539.84	1,618.48	2,286.44	1,529.00	6,754.39	8,896.62	330.94	1,590.26	301.25	6,617.49	32,063.45	38,796.00	6,732.55	17%
	Code Enforcement Expense	44.71	60.96	143.77	25.47	124.49	25.40	25.40	25.54	165.54	47.04	25.57	713.89	673.00	-40.89	-6%
	Maine Township Rec. Connections	4,160.25	4,060.50	4,719.63	4,181.66	1,898.23	2,244.70	7,771.79	3,842.74	2,385.78	2,291.68	2,557.59	40,114.55	45,060.00	4,945.45	11%
	Telecommunications	1,871.88	1,945.15	1,944.95	1,640.82	1,918.19	1,952.54	1,952.40	1,969.37	1,981.31	1,656.53	1,983.30	20,816.44	25,519.00	4,702.56	18%
	Staff Training	99.00	25.00	0.00	0.00	0.00	0.00	0.00	199.00	-199.00	0.00	200.00	324.00	436.00	112.00	26%
	Transportation/Mainlines	0.00	203.00	545.00	620.00	390.00	585.00	425.00	0.00	880.00	0.00	0.00	3,648.00	5,281.00	1,633.00	31%
	Utilities	1,968.37	2,226.24	1,337.17	1,719.98	1,969.77	1,954.57	1,975.26	1,728.67	2,161.54	2,760.28	2,671.29	22,473.14	21,100.00	-1,373.14	-7%
	Miscellaneous (Adminstr)	0.00	0.00	0.00	65.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.98	500.00	434.02	87%
	Neighborhood Watch	35.00	240.00	0.00	0.00	0.00	1,964.74	0.00	0.00	0.00	0.00	0.00	2,239.74	3,029.00	789.26	26%
	Office Supplies/Sm. Equipment	473.82	485.03	447.97	386.48	660.84	243.42	0.00	1,603.88	1,463.57	3,388.31	1,164.35	10,317.67	17,500.00	7,182.33	41%
	Operating Supplies Maint	372.46	867.05	1,042.70	634.72	1,123.27	183.11	340.13	556.83	1,367.47	589.77	256.39	7,333.90	8,500.00	1,166.10	14%
	Vehicle Expense	124.55	75.36	231.25	62.70	1,372.39	50.95	15.00	38.53	0.00	0.00	437.53	2,408.26	3,381.00	972.74	29%
	Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.80	0.00	433.67	435.54	1,007.01	10,000.00	8,992.99	90%
	Equipment Purchases	0.00	0.00	0.00	0.00	5,875.00	0.00	0.00	0.00	0.00	0.00	0.00	5,875.00	10,000.00	4,125.00	41%
	Capital Fund	0.00	165.00	141.30	0.00	0.00	3,482.00	0.00	6,600.00	0.00	0.00	5,167.09	15,555.39	250,000.00	234,444.61	94%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>136,419.60</b>	<b>118,457.71</b>	<b>216,171.15</b>	<b>192,280.97</b>	<b>162,680.61</b>	<b>156,185.32</b>	<b>144,320.16</b>	<b>137,329.24</b>	<b>156,874.20</b>	<b>134,716.33</b>	<b>139,040.80</b>	<b>1,694,476.09</b>	<b>2,144,319.00</b>	<b>450,149.21</b>	<b>21%</b>



**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>ASSESSOR</b>															
	Assessor Division Salary	13,652.45	13,978.72	13,946.95	20,962.79	15,316.03	14,168.00	14,303.00	14,173.40	21,252.00	14,189.60	14,319.20	170,262.14	179,147.00	8,884.86	5%
	Assessor Division SS	976.87	999.40	994.56	1,495.07	1,094.55	1,006.74	1,017.07	1,007.15	1,529.15	1,008.39	1,018.20	12,147.15	12,813.00	665.85	5%
	Assessor Division IMRF	1,511.94	1,542.26	1,542.26	2,313.39	1,683.35	1,569.92	1,569.92	1,569.92	2,354.88	1,569.92	1,326.10	18,553.86	20,009.00	1,455.14	7%
	Health Insurance	9,010.47	9,010.47	9,010.47	8,792.46	9,465.24	9,465.24	9,465.24	9,465.24	9,465.24	9,465.24	9,465.24	102,080.55	110,090.00	8,009.45	7%
	Dental Insurance	18.00	312.00	167.00	322.00	1,712.30	207.60	756.80	238.40	651.60	686.20	403.00	5,474.90	5,022.00	-452.90	-9%
	Life Insurance	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	458.70	487.00	28.30	6%
	Conferences Meetings	10.10	0.00	0.00	0.00	18.00	0.00	0.00	0.00	0.00	0.00	720.00	748.10	848.00	99.90	12%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	88.00	0.00	0.00	59.00	0.00	0.00	5.00	0.00	0.00	152.00	300.00	148.00	49%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	22.45	0.00	134.52	48.73	0.00	0.00	60.93	0.00	29.22	295.85	1,200.00	904.15	75%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	151.00	1.00	1%
	Sidwell Maps	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	707.00	707.00	100%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	70.00	116.00	46.00	40%
	Miscellaneous	72.99	0.00	104.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	177.21	1.00	-176.21	-17621%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>25,294.52</b>	<b>25,884.55</b>	<b>26,392.61</b>	<b>33,927.41</b>	<b>29,465.69</b>	<b>26,566.93</b>	<b>27,153.73</b>	<b>26,495.81</b>	<b>35,360.50</b>	<b>26,961.05</b>	<b>27,542.66</b>	<b>311,045.46</b>	<b>332,268.00</b>	<b>21,222.54</b>	<b>6%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>MAINESTAY</b>															
	MaineStay Salary	26,869.62	26,974.27	27,033.65	37,781.75	29,825.61	26,518.96	26,464.51	26,464.51	39,723.99	26,518.96	26,156.68	320,332.51	362,140.00	41,807.49	12%
	Social Security	1,963.40	1,967.44	1,971.99	2,690.62	2,182.22	1,929.24	1,924.54	1,924.54	2,914.04	1,924.54	1,908.53	23,301.10	27,708.00	4,406.90	16%
	IMRF	3,320.52	3,320.52	3,320.52	4,561.36	3,559.78	3,319.20	3,319.20	3,319.20	4,978.80	3,319.20	2,776.69	39,114.99	46,917.00	7,802.01	17%
	Administrative Div. Health Ins.	12,736.45	12,736.45	12,736.45	12,480.98	12,347.36	12,347.36	13,522.05	13,522.05	13,522.05	12,522.05	13,552.96	142,026.21	160,000.00	17,973.79	11%
	Life Ins.	97.30	97.30	97.30	97.30	83.40	83.40	97.30	97.30	97.30	97.30	97.30	1,042.50	1,135.00	92.50	8%
	Dental Ins.	530.80	325.00	462.00	833.00	36.00	306.00	532.20	274.00	42.00	42.00	971.00	4,354.00	7,000.00	2,646.00	38%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	159.98	0.00	0.00	489.98	823.00	333.02	40%
	Consultation/Staff Training	0.00	0.00	0.00	0.00	0.00	488.99	210.99	81.00	247.00	599.00	108.00	1,734.98	1,971.00	236.02	12%
	Special Programs - MaineStay	28.44	289.47	5,212.56	965.87	0.00	0.00	215.00	77.93	309.18	686.66	1,723.46	9,508.57	10,000.00	491.43	5%
	Dues-Subscriptions/Licensures	250.00	0.00	125.00	0.00	0.00	250.00	850.00	0.00	0.00	268.00	0.00	1,743.00	1,874.00	131.00	7%
	Print Management	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	5,305.74	5,900.00	594.26	10%
	Gen Ins Liability Ins Bond	0.00	1,150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150.00	1,200.00	50.00	4%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,820.00	6,340.00	520.00	8%
	Mileage-Travel-Lodging Exp	0.00	56.51	0.00	0.00	51.03	54.61	112.98	21.09	779.74	310.84	56.57	1,443.37	924.00	-519.37	-56%
	Postage	184.71	17.22	20.42	4.70	44.65	9.40	18.80	11.75	5.85	101.97	3.50	422.97	420.00	-2.97	-1%
	Printing-Publishing	0.00	126.40	132.41	134.00	14.98	63.22	38.25	38.25	38.25	75.25	456.43	1,117.44	1,391.00	273.56	20%
	Community Education	20.28	20.94	0.00	0.00	0.00	0.00	0.00	40.08	0.00	20.08	0.00	101.38	137.00	35.62	26%
	Training Manual & Books	0.00	0.00	0.00	0.00	107.66	0.00	0.00	0.00	0.00	0.00	77.79	185.45	289.00	103.55	36%
	Miscellaneous	0.00	0.00	40.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.85	45.00	4.15	9%
	Office Supplies/Sm Equipment	0.00	398.49	74.88	0.00	477.60	40.85	0.00	353.19	0.00	760.19	591.57	2,696.77	4,000.00	1,303.23	33%
	Substance Abuse Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Youth Recreation Fund	0.00	0.00	0.00	463.82	187.50	1,773.00	0.00	0.00	540.00	0.00	0.00	2,964.32	3,000.00	35.68	1%
	Summer Youth Camp	0.00	1,020.00	2,582.95	842.47	3,783.67	1,719.16	0.00	0.00	0.00	0.00	0.00	9,948.25	10,000.00	51.75	1%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	0.00	173.97	256.51	0.00	0.00	0.00	430.48	800.00	369.52	46%
	<b>Total</b>	<b>47,028.86</b>	<b>49,527.35</b>	<b>54,838.32</b>	<b>61,883.21</b>	<b>53,703.80</b>	<b>49,905.73</b>	<b>48,482.13</b>	<b>47,813.74</b>	<b>64,360.52</b>	<b>48,248.38</b>	<b>49,482.82</b>	<b>575,274.86</b>	<b>654,015.00</b>	<b>78,740.14</b>	<b>12%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>SENIOR</b>															
	Senior Salary	16,357.08	18,420.77	13,477.62	22,883.38	19,607.81	17,559.24	17,559.24	17,559.24	26,338.86	17,559.24	17,559.24	204,881.72	221,117.00	16,235.28	7%
	Social Security	1,221.02	1,378.90	1,009.54	1,777.87	1,470.52	1,313.80	1,313.80	1,313.80	1,985.44	1,313.80	1,313.30	15,411.79	16,913.00	1,501.21	9%
	IMRF	2,064.26	2,324.70	1,700.88	2,992.73	2,474.51	2,215.98	2,215.98	2,215.98	3,323.97	2,215.98	1,871.82	25,616.79	28,104.00	2,487.21	9%
	Life Ins.	55.60	55.60	41.70	41.70	55.60	55.60	55.60	55.60	55.60	55.60	55.60	583.80	769.00	185.20	24%
	Dental Ins.	18.00	24.00	24.00	18.00	24.00	355.00	580.60	248.00	319.20	24.00	24.00	1,658.80	5,787.00	4,128.20	71%
	Administrative Div. Health Ins.	8,184.35	8,184.35	5,809.56	5,616.32	7,321.10	7,321.10	7,321.10	7,321.10	8,557.61	6,084.59	7,321.10	79,042.28	90,000.00	10,957.72	12%
	Conferences-Meetings	0.00	0.00	157.00	0.00	84.19	0.00	0.00	0.00	0.00	0.00	0.00	241.19	866.00	624.81	72%
	Special Programs	0.00	0.00	120.49	6,033.15	0.00	0.00	0.00	0.00	629.15	0.00	0.00	6,782.79	9,657.00	2,874.21	30%
	Print Management	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	3,501.74	3,856.00	354.26	9%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00	125.00	25.00	20%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,084.00	1,084.00	100%
	Postage	1,071.61	956.46	1,052.91	1,001.18	1,006.33	1,023.52	765.34	901.47	801.97	1,285.01	152.11	10,017.91	11,552.00	1,534.09	13%
	Printing-Publishing	890.00	934.00	934.00	890.00	940.00	890.00	850.00	807.00	807.00	1,850.67	0.00	9,792.67	12,197.00	2,404.33	20%
	Telecommunications	2.56	2.42	2.42	2.56	1.89	2.52	4.02	2.52	1.89	2.10	2.88	27.78	25.00	-2.78	-11%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	407.82	0.00	0.00	0.00	354.79	0.00	1,120.86	1,883.47	4,284.00	2,400.53	56%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,820.00	10,715.00	4,895.00	46%
	MaineStreamers						0.00	0.00	0.00	0.00	0.00	0.00		327,000.00		
	<b>Total</b>	<b>30,727.82</b>	<b>33,144.54</b>	<b>25,193.46</b>	<b>42,120.23</b>	<b>34,232.11</b>	<b>31,575.10</b>	<b>31,604.02</b>	<b>31,263.05</b>	<b>44,013.82</b>	<b>31,229.33</b>	<b>30,259.25</b>	<b>365,362.73</b>	<b>744,651.00</b>	<b>379,288.27</b>	<b>51%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>CLERK</b>															
	Clerk's Division Salary	9,502.52	9,754.56	9,683.48	14,688.57	13,584.81	10,316.38	10,291.92	9,969.15	14,502.78	10,104.36	9,649.74	122,048.27	131,525.00	9,476.73	7%
	Social Security	713.09	736.35	730.92	1,104.87	1,028.09	778.08	772.03	747.33	1,096.04	761.86	711.59	9,180.25	10,062.00	881.75	9%
	IMRF	1,218.86	1,257.21	1,248.24	1,886.42	1,741.89	1,329.08	1,319.45	1,278.72	1,864.61	1,302.66	1,040.27	15,487.41	16,717.00	1,229.59	7%
	Administrative Div. Health Ins.	3,463.46	3,463.46	3,463.46	3,379.67	3,687.82	3,687.82	3,687.82	3,687.82	3,687.82	3,687.82	3,687.82	39,584.79	45,000.00	5,415.21	12%
	Life Ins.	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	305.80	324.00	18.20	6%
	Dental Ins.	1,378.80	12.00	337.60	12.00	73.00	12.00	12.00	147.00	73.00	12.00	12.00	2,081.40	3,000.00	918.60	31%
	Conferences-Meetings	0.00	75.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	170.00	853.00	683.00	80%
	Dues-Subscriptions	30.00	0.00	0.00	33.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	313.00	332.00	19.00	6%
	Print Management	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	2,775.74	3,028.00	252.26	8%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Mileage-Travel-Lodging Exp	9.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.60	996.00	986.40	99%
	Honor Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,820.00	6,340.00	520.00	8%
	Postage	506.11	966.41	1,077.35	1,070.88	1,539.14	498.41	623.51	706.04	968.47	534.05	1,798.41	10,288.78	7,332.00	-2,956.78	-40%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	847.00	847.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.78	20.78	126.00	105.22	84%
	Office Supplies/Sm Equipment	0.00	144.70	0.00	0.00	57.97	228.47	0.00	157.55	0.00	0.00	0.00	588.69	3,000.00	2,411.31	80%
	<b>Total</b>	<b>17,647.58</b>	<b>17,234.83</b>	<b>17,436.19</b>	<b>23,000.55</b>	<b>22,512.86</b>	<b>17,900.38</b>	<b>17,506.87</b>	<b>17,493.75</b>	<b>23,992.86</b>	<b>17,202.89</b>	<b>17,745.75</b>	<b>209,674.51</b>	<b>230,627.00</b>	<b>20,952.49</b>	<b>9%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>OEM</b>															
	Emergency Mgmt Salary	691.88	663.75	1,035.00	1,400.64	1,661.31	536.74	565.29	1,039.22	919.31	148.46	0.00	8,661.60	14,722.00	6,060.40	<b>41%</b>
	OEM Social Security	52.93	50.77	79.17	107.19	127.10	41.07	43.25	79.50	70.31	11.36	0.00	662.65	1,206.00	543.35	<b>45%</b>
	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	387.00	387.00	<b>100%</b>
	Conferences-Meetings	0.00	71.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.49	100.00	28.51	<b>29%</b>
	Special Programs	0.00	0.00	0.00	0.00	0.00	10.52	0.00	0.00	0.00	0.00	0.00	10.52	200.00	189.48	<b>95%</b>
	Special Events	0.00	0.00	0.00	0.00	82.87	0.00	0.00	2.24	0.00	0.00	0.00	85.11	155.00	69.89	<b>45%</b>
	Citizen Corps Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.00	1,440.00	<b>100%</b>
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	<b>100%</b>
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	<b>100%</b>
	Volunteer Insurance	0.00	581.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.40	582.00	0.60	<b>0%</b>
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	24.00	<b>100%</b>
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	<b>100%</b>
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	<b>100%</b>
	Utilities	348.02	174.46	385.81	374.11	442.13	159.68	225.45	191.17	215.29	251.79	428.09	3,196.00	3,976.00	780.00	<b>20%</b>
	Telecommunications	231.70	231.50	231.50	0.00	0.00	277.61	555.36	268.60	268.60	278.60	272.39	2,615.86	2,820.00	204.14	<b>7%</b>
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.00	28.00	<b>100%</b>
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	<b>100%</b>
	Office Supplies/Sm Equipment	0.00	0.00	13.96	0.00	0.00	7.98	0.00	0.00	0.00	0.00	0.00	21.94	500.00	478.06	<b>96%</b>
	Operating Supplies	0.00	0.00	82.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.12	138.00	55.88	<b>40%</b>
	Disaster Operations Supplies	0.00	200.00	0.00	0.00	0.00	123.00	0.00	0.00	0.00	0.00	0.00	323.00	628.00	305.00	<b>49%</b>
	Building	0.00	295.00	0.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	0.00	520.00	1,396.00	876.00	<b>63%</b>
	Vehicle Expense	0.00	0.00	0.00	0.00	0.00	61.45	0.00	0.00	252.20	0.00	0.00	313.65	614.00	300.35	<b>49%</b>
	<b>Total</b>	<b>1,324.53</b>	<b>2,268.37</b>	<b>1,827.56</b>	<b>1,881.94</b>	<b>2,313.41</b>	<b>1,218.05</b>	<b>1,614.35</b>	<b>1,580.73</b>	<b>1,725.71</b>	<b>690.21</b>	<b>700.48</b>	<b>17,145.34</b>	<b>28,970.00</b>	<b>11,824.66</b>	<b>41%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	TOTAL OPERATING EXPENSES	258,442.91	246,517.35	341,859.29	355,094.31	304,908.48	283,351.51	270,681.26	261,976.32	326,327.61	259,048.19	264,771.76	3,172,978.99	4,590,121.00	962,177.31	21%

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	BUDGET	BALANCE	% Left
	<b>Tuesday, February 19, 2019</b>	04:45:18 PM													
	<b>REVENUE</b>														
	Beginning Balance														
	Property Tax	405,233.40	6,931.26	10,954.92	0.00	95,100.08	169,166.52	1,605.10	1,612.63	2,213.64	289.82	0.00	1,131,362.00	438,254.63	39%
	SS Reimbursement	1,445.00	0.00	0.00	0.00	0.00	1,140.00	2,000.00	2,493.15	0.00	5,180.00	0.00	20,900.00	8,641.85	41%
	Interest Income	328.52	355.86	527.76	477.37	527.60	542.32	496.69	585.76	532.99	551.42	551.60	3,685.00	-1,792.89	-49%
	Energy Assistance Revenue	5.00	1,320.00	780.00	420.00	200.00	109.00	419.00	216.00	1,128.00	3,552.00	3,440.00	12,960.00	1,371.00	11%
	Food Pantry Cash Donations	937.05	11,190.00	1,079.00	2,795.00	116.05	2,132.00	2,482.90	2,148.61	15,760.00	9,976.00	1,200.00	43,269.00	-6,547.61	-15%
	<b>NET REVENUE</b>	<b>407,948.97</b>	<b>19,797.12</b>	<b>13,341.68</b>	<b>3,692.37</b>	<b>95,943.73</b>	<b>173,089.84</b>	<b>7,003.69</b>	<b>7,056.15</b>	<b>19,634.63</b>	<b>19,549.24</b>	<b>5,191.60</b>	<b>1,212,176.00</b>	<b>439,926.98</b>	<b>36%</b>
	<b>EXPENSES</b>														
	<b>EXPENSES-ADMINISTRATIVE</b>														
	Gross Pay Account	29,179.60	29,179.60	29,179.60	43,769.40	32,616.10	29,853.44	29,853.44	29,863.53	44,780.16	36,637.34	26,584.99	392,586.00	31,088.80	8%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	2,185.76	2,185.76	2,185.76	3,278.64	2,442.23	2,230.88	2,230.88	2,231.66	3,370.17	2,582.98	1,811.61	29,875.00	3,138.67	11%
	IMRF	3,682.47	3,682.47	3,682.47	5,523.70	4,116.15	3,767.50	3,767.50	3,768.78	5,651.26	4,339.68	2,594.11	47,823.00	3,246.91	7%
	Administrative Div. Health Ins.	12,228.33	8,627.33	10,427.83	10,175.54	11,111.36	11,111.36	11,111.36	11,111.36	11,111.36	9,936.67	9,905.76	130,434.00	13,575.74	10%
	Life Insurance	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	83.40	1,191.00	148.50	12%
	Dental Insurance	438.00	42.00	528.50	76.40	1,412.00	220.20	785.00	42.00	42.00	349.00	477.00	4,433.00	20.90	0%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	421.24	432.24	433.94	597.66	3,638.40	433.94	433.94	444.94	597.66	429.05	573.85	8,486.00	49.14	1%
	Conferences Meetings	0.00	0.00	0.00	0.00	71.71	0.00	0.00	165.00	0.00	102.92	0.00	514.00	174.37	34%
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	1.00	-4900%	
	Print Management	1,273.34	636.67	636.47	636.76	636.97	636.67	636.67	636.67	636.67	636.67	362.34	6,500.00	-865.90	-13%
	General Insurance-Liab-Bond	0.00	0.00	17,445.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	14,941.00	-3,004.00	-20%
	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	20.71	34.38	21.25	0.00	22.34	0.00	761.08	24.94	892.00	7.30	1%
	Postage	374.98	344.61	206.29	346.21	380.70	398.92	474.05	201.56	225.43	211.24	168.76	3,000.00	-332.75	-11%
	Printing Publishing	0.00	0.00	0.00	0.00	0.00	0.00	949.41	0.00	0.00	0.00	0.00	1,500.00	550.59	37%
	Telecommunication/ISP	156.96	158.49	158.49	158.49	158.46	158.68	158.68	159.47	159.47	159.47	159.58	1,374.00	-372.24	-27%
	Staff Training	0.00	0.00	20.00	0.00	0.00	50.00	0.00	199.00	0.00	0.00	20.00	478.00	189.00	40%
	Utilities	219.00	200.51	148.27	203.49	129.84	189.68	207.04	175.07	210.77	278.61	275.84	2,252.00	13.88	1%
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	32.00	100%
	Office Supplies	0.00	515.15	30.94	0.00	199.94	104.72	77.60	0.00	476.28	256.84	280.80	6,330.00	4,387.73	69%
	Operating Supplies/Maint	0.00	51.00	0.00	0.00	541.15	12.38	0.00	161.52	112.89	0.00	61.61	1,150.00	209.45	18%
	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Software Development	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	0%
	Comp Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	6,290.00	470.00	7%
	Admin Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>50,801.98</b>	<b>46,698.13</b>	<b>65,725.86</b>	<b>65,429.30</b>	<b>60,456.69</b>	<b>50,256.92</b>	<b>51,352.87</b>	<b>49,800.20</b>	<b>67,991.42</b>	<b>57,284.95</b>	<b>43,954.59</b>	<b>662,438.00</b>	<b>52,685.09</b>	<b>8%</b>
	<b>EXPENSES-ASSISTANCE</b>														
	Client Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134.00	134.00	100%

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	BUDGET	BALANCE	% Left
	<b>Tuesday, February 19, 2019</b>	04:45:18 PM													
	Emergency Assist Program	300.00	0.00	250.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	1,200.00	50.00	4%
	Prescription Drugs	0.00	0.00	562.81	0.00	44.49	0.00	0.00	0.00	0.00	0.00	183.29	2,693.00	1,902.41	71%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	0.00	0.00	0.00	12.10	0.00	0.00	0.00	0.00	0.00	0.00	114.00	101.90	89%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Client Utilities	438.17	75.00	338.64	442.77	387.80	656.79	1,123.83	788.05	825.25	930.34	875.78	5,913.00	-969.42	-16%
	Shelter-Rent	5,445.22	5,445.22	5,095.22	5,120.22	6,856.06	6,206.29	6,038.14	4,770.22	5,120.22	5,820.22	4,720.22	71,102.00	10,464.75	15%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	2,676.74	6,000.00	2,834.78	4,895.25	6,078.08	8,070.00	0.00	0.00	6,000.00	6,000.00	0.00	33,887.00	-8,667.85	-26%
	Transport/Clothing	1,680.00	1,595.55	2,096.33	1,840.00	1,908.51	2,027.39	2,029.00	1,820.00	1,775.00	1,840.00	1,707.00	19,803.00	-515.78	-3%
	Transient	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food Pantry	78.98	1,182.70	0.00	0.00	0.00	0.00	119.94	12,000.00	161.87	1,185.10	549.46	23,410.00	8,131.95	35%
	Catastro. Med. Insurance	0.00	0.00	4,080.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,200.00	120.00	3%
	CWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>10,619.11</b>	<b>14,298.47</b>	<b>15,257.78</b>	<b>12,298.24</b>	<b>15,287.04</b>	<b>16,960.47</b>	<b>9,310.91</b>	<b>19,978.27</b>	<b>13,882.34</b>	<b>15,775.66</b>	<b>8,035.75</b>	<b>162,462.00</b>	<b>10,757.96</b>	<b>7%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>61,421.09</b>	<b>60,996.60</b>	<b>80,983.64</b>	<b>77,727.54</b>	<b>75,743.73</b>	<b>67,217.39</b>	<b>60,663.78</b>	<b>69,778.47</b>	<b>81,873.76</b>	<b>73,060.61</b>	<b>51,990.34</b>	<b>830,891.00</b>	<b>69,434.05</b>	<b>8%</b>



**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
<b>REVENUE</b>																
Property Tax		661,752.75	11,256.76	18,127.27	0.00	525,894.31	364,965.73	4,873.62	5,081.33	5,291.70	1,070.36	0.00	1,598,313.83	1,902,125.00	303,811.17	16%
Other Income		1,258.50	168.16	1,325.00	1,650.00	23,527.77	1,901.60	150.00	10,390.48	595.36	475.00	2,950.00	44,391.87	55,780.00	11,388.13	20%
Interest Income		421.78	407.15	117.56	523.08	567.92	725.42	772.33	744.71	667.86	654.60	643.86	6,246.27	3,618.00	-2,628.27	-73%
Permit Fees		450.00	1,085.00	1,829.00	1,700.00	4,101.75	2,100.00	800.00	1,364.50	0.00	1,227.75	0.00	14,658.00	14,068.00	-590.00	-4%
Persnl Prop Replacement Tx		0.00	14,675.45	14,959.05	0.00	11,656.75	1,178.06	0.00	10,548.53	0.00	2,579.52	8,648.37	64,245.73	73,033.00	8,787.27	12%
<b>NET REVENUE</b>		<b>663,883.03</b>	<b>27,592.52</b>	<b>36,357.88</b>	<b>3,873.08</b>	<b>565,748.50</b>	<b>370,870.81</b>	<b>6,595.95</b>	<b>28,129.55</b>	<b>6,554.92</b>	<b>6,007.23</b>	<b>12,242.23</b>	<b>1,727,855.70</b>	<b>2,048,624.00</b>	<b>320,768.30</b>	<b>16%</b>

**EXPENSES**

**GENERAL ROAD FUND-ADMINISTRATIVE**

Admin Salary Expense	4,523.76	4,523.76	4,523.76	7,341.94	4,659.48	4,659.48	4,659.48	4,659.48	4,659.48	6,989.22	4,659.48	4,659.48	55,859.32	59,000.00	3,140.68	5%
Health Insurance	13,843.79	13,843.79	13,843.79	13,536.47	14,679.32	14,679.32	14,679.32	14,679.32	14,679.32	14,679.32	14,679.32	14,679.32	157,823.08	159,300.00	1,476.92	1%
Life Insurance	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	1,070.30	1,200.00	129.70	11%
Dental Insurance	0.00	42.00	42.00	934.00	771.80	354.04	132.00	0.00	0.00	0.00	177.20	126.80	2,579.84	6,500.00	3,920.16	60%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	0.00	0.00	540.00	540.00	0.00	0%
Payroll Service	322.84	333.84	335.04	502.56	351.88	335.04	335.04	346.04	502.56	335.04	476.84	4,176.72	4,500.00	323.28	7%	
Accounting Services	0.00	0.00	0.00	0.00	1,675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,675.00	4,500.00	2,825.00	63%
Conferences Meetings	0.00	37.18	148.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	185.47	200.00	14.53	7%
Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	0.00	0.00	60.00	410.00	720.00	310.00	43%
Legal Services	0.00	0.00	43.75	0.00	0.00	192.50	0.00	0.00	0.00	0.00	2,610.00	1,040.00	3,886.25	3,000.00	-886.25	-30%
Mileage Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,664.00	32,664.00	100%
Postage	0.00	8.46	0.00	60.00	0.00	0.00	50.00	3.52	0.00	0.00	0.00	0.00	121.98	175.00	53.02	30%
Printing Publishing	0.00	0.00	73.20	331.70	1,323.51	10.49	1,384.22	0.00	0.00	0.00	0.00	1,323.51	4,446.63	6,000.00	1,553.37	26%
Telephone	284.98	302.72	864.01	680.70	569.03	566.49	566.22	568.04	568.36	568.36	574.97	6,113.88	5,800.00	-313.88	-5%	
Training	0.00	0.00	25.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	75.00	125.00	500.00	375.00	75%
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.17	79.17	0.00	-79.17	#DIV/0!	
Office Supplies	0.00	0.00	173.94	0.00	67.26	146.62	68.97	347.79	95.78	384.01	76.99	1,361.36	1,500.00	138.64	9%	
Office Equipment	146.34	71.99	0.00	0.00	0.00	130.00	0.00	0.00	0.00	0.00	539.90	0.00	888.23	5,000.00	4,111.77	82%
Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
<b>Total</b>	<b>19,219.01</b>	<b>19,261.04</b>	<b>20,170.08</b>	<b>23,484.67</b>	<b>24,194.58</b>	<b>21,196.28</b>	<b>21,972.55</b>	<b>20,701.49</b>	<b>23,822.54</b>	<b>24,050.61</b>	<b>23,269.38</b>	<b>241,342.23</b>	<b>291,199.00</b>	<b>49,856.77</b>	<b>17%</b>	

**GENERAL ROAD FUND-MAINTENANCE**

Maint Salary Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,647.53	36,855.29	72,502.82	145,000.00	72,497.18	50%
Maintenance-Uniforms	0.00	0.00	0.00	175.00	138.75	175.00	310.00	0.00	144.49	0.00	0.00	0.00	943.24	4,500.00	3,556.76	79%
Building Maintenance	0.00	0.00	326.68	0.00	0.00	80.04	0.00	0.00	2,500.00	0.00	0.00	0.00	2,906.72	5,500.00	2,593.28	47%
Equipment Leasing Maint	8,068.78	19,046.79	3,164.59	15,131.64	6,424.50	10,787.23	4,800.00	2,467.40	3,321.46	0.00	0.00	0.00	73,212.39	62,500.00	-10,712.39	-17%
Landfill Charges - GRF	0.00	0.00	0.00	393.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	393.62	500.00	106.38	21%
Rentals	0.00	0.00	0.00	8,000.00	2,200.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	10,400.00	1,000.00	-9,400.00	-940%
Street Lighting	0.00	4,171.57	4,519.55	4,292.86	4,247.88	4,478.21	4,233.26	4,159.94	4,106.78	4,399.28	4,106.78	42,716.11	51,500.00	8,783.89	17%	
Tree Removal & Spraying	0.00	0.00	75.00	297.50	0.00	7,456.32	9,232.92	9,148.33	0.00	0.00	0.00	26,210.07	15,000.00	-11,210.07	-75%	
Utilities	412.91	680.57	852.28	512.89	602.75	522.05	485.50	442.58	233.74	702.25	954.13	6,401.65	8,000.00	1,598.35	20%	
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%	

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

5%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	Gasoline Oil	516.27	962.40	1,075.04	1,923.90	1,915.33	1,227.78	3,446.71	1,601.46	3,672.16	2,495.56	1,109.69	19,946.30	30,000.00	10,053.70	34%
	Building & Oper Sup Mat 1	89.45	0.00	407.00	0.00	1,681.50	0.00	125.64	1,143.87	918.52	0.00	1,630.21	5,996.19	4,500.00	-1,496.19	-33%
	Maint Equip & Small Tools	1,512.15	2,492.70	1,515.80	3,212.35	2,782.14	1,283.71	891.94	4,949.70	0.00	0.00	0.00	18,640.49	10,000.00	-8,640.49	-86%
	Supplies (Equipment)	590.88	1,800.04	2,613.38	5,085.54	2,576.67	2,407.45	3,220.47	1,595.38	2,395.58	0.00	0.00	22,285.39	22,000.00	-285.39	-1%
	Supplies Roads GRF	0.00	0.00	326.48	88.00	0.00	0.00	3,593.27	0.00	0.00	0.00	0.00	4,007.75	4,500.00	492.25	11%
	Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	4,281.25	0.00	7,488.00	6,448.91	12,181.12	6,686.39	37,085.67	50,000.00	12,914.33	26%
	<b>Total</b>	<b>11,190.44</b>	<b>29,154.07</b>	<b>14,875.80</b>	<b>39,113.30</b>	<b>22,569.52</b>	<b>32,899.04</b>	<b>30,339.71</b>	<b>32,996.66</b>	<b>23,741.64</b>	<b>55,425.74</b>	<b>51,342.49</b>	<b>343,648.41</b>	<b>415,500.00</b>	<b>71,851.59</b>	<b>17%</b>

**PERMANENT ROAD FUND**

	Labor On Roads	33,461.11	33,159.22	32,330.16	53,845.98	35,764.20	34,308.03	33,943.90	34,281.50	49,141.59	0.00	0.00	340,235.69	335,000.00	-5,235.69	-2%
	Drainage	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	15,000.00	14,000.00	93%
	Engineering Services	0.00	6,585.32	19,966.25	3,360.00	5,950.00	1,980.00	1,770.00	1,165.00	3,232.50	-51,924.22	562.50	-7,352.65	30,000.00	37,352.65	125%
	Landfill Charges - PRF	0.00	0.00	365.00	591.76	477.75	731.69	384.00	0.00	0.00	698.25	1,893.04	5,141.49	12,000.00	6,858.51	57%
	Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,137.78	2,137.78	3,500.00	1,362.22	39%
	Maintenance Roads	0.00	0.00	0.00	0.00	0.00	0.00	184,194.45	171,187.10	26,178.80	0.00	0.00	381,560.35	405,000.00	23,439.65	6%
	Supplies / Roads PRF	0.00	670.45	1,303.50	5,612.44	14,634.51	2,740.08	4,203.80	4,406.23	1,416.29	0.00	225.00	35,212.30	50,000.00	14,787.70	30%
	<b>Total</b>	<b>33,461.11</b>	<b>40,414.99</b>	<b>53,964.91</b>	<b>63,410.18</b>	<b>56,826.46</b>	<b>40,759.80</b>	<b>224,496.15</b>	<b>211,039.83</b>	<b>79,969.18</b>	<b>-51,225.97</b>	<b>4,818.32</b>	<b>757,934.96</b>	<b>850,500.00</b>	<b>92,565.04</b>	<b>11%</b>

**EQUIPMENT & BUILDING FUND**

	Equipment	0.00	0.00	67,124.19	22,664.87	13,677.00	0.00	80,565.00	10,450.00	-52,485.33	5,873.30	12,989.82	160,858.85	225,000.00	64,141.15	29%
	Building	530.19	30.00	52.80	3,245.00	0.00	329.45	2,213.59	1,750.00	-3,559.20	0.00	615.94	5,207.77	15,000.00	9,792.23	65%
	Storage Building	0.00	628.00	1,111.95	314.00	314.00	314.00	314.00	314.00	314.00	9,832.00	1,403.75	14,859.70	7,500.00	-7,359.70	-98%
	<b>Total</b>	<b>530.19</b>	<b>658.00</b>	<b>68,288.94</b>	<b>26,223.87</b>	<b>13,991.00</b>	<b>643.45</b>	<b>83,092.59</b>	<b>12,514.00</b>	<b>-55,730.53</b>	<b>15,705.30</b>	<b>15,009.51</b>	<b>180,926.32</b>	<b>247,500.00</b>	<b>66,573.68</b>	<b>27%</b>

**SOCIAL SECURITY FUND**

	Social Security	2,816.30	2,793.19	2,729.77	4,546.55	2,995.72	2,884.31	2,856.46	2,882.29	4,176.27	2,986.78	3,080.36	34,748.00	40,500.00	5,752.00	14%
	<b>Total</b>	<b>2,816.30</b>	<b>2,793.19</b>	<b>2,729.77</b>	<b>4,546.55</b>	<b>2,995.72</b>	<b>2,884.31</b>	<b>2,856.46</b>	<b>2,882.29</b>	<b>4,176.27</b>	<b>2,986.78</b>	<b>3,080.36</b>	<b>34,748.00</b>	<b>40,500.00</b>	<b>5,752.00</b>	<b>14%</b>

**INSURANCE FUND**

	Workmans Compensation	0.00	0.00	21,353.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,353.00	20,818.00	-535.00	-3%
	Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	535.00	535.00	100%
	Gen Ins Liability Ins Bond	0.00	0.00	37,443.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,443.00	37,443.00	0.00	0%
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0%</b>

**IL MUNICIPAL RETIREMENT FUND**

	IMRF	4,793.69	4,755.59	4,650.96	7,721.92	5,101.47	4,917.70	4,871.75	4,914.35	7,083.70	5,086.74	4,425.47	58,323.34	64,000.00	5,676.66	9%
	IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	<b>Total</b>	<b>4,793.69</b>	<b>4,755.59</b>	<b>4,650.96</b>	<b>7,721.92</b>	<b>5,101.47</b>	<b>4,917.70</b>	<b>4,871.75</b>	<b>4,914.35</b>	<b>7,083.70</b>	<b>5,086.74</b>	<b>4,425.47</b>	<b>58,323.34</b>	<b>65,000.00</b>	<b>6,676.66</b>	<b>10%</b>

	<b>TOTAL OPERATING EXPENSES</b>	<b>72,010.74</b>	<b>97,036.88</b>	<b>223,476.46</b>	<b>164,500.49</b>	<b>125,678.75</b>	<b>103,300.58</b>	<b>367,629.21</b>	<b>285,048.62</b>	<b>83,062.80</b>	<b>52,029.20</b>	<b>101,945.53</b>	<b>1,675,719.26</b>	<b>1,968,995.00</b>	<b>293,275.74</b>	<b>15%</b>
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF JANUARY 25, 2019,  
FEBRUARY 8, 2019 AND FEBRUARY 22, 2019 AND ROAD DISTRICT  
CHECKS # 20762 THROUGH CHECK #20804 IN THE AMOUNT OF \$168,476.62.

## Maine Township Road & Bridge Fund

### FEBRUARY 2019

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Jan 25	Federal Electronic Payroll System	Federal Taxes	5,315.59
Wire	Jan 25	Illinois Department of Revenue	State Taxes	925.74
S/C	Jan 25	Paychex	Service Fee	178.52
Dir.Deposit	Jan 25	Richard A. Brandes	Payroll Check	1,862.87
Dir.Deposit	Jan 25	Robert J. Brzezinski	Payroll Check	2,660.82
Dir.Deposit	Jan 25	Peter Douvalakis	Payroll Check	2,975.22
Dir.Deposit	Jan 25	Jason D. Fox	Payroll Check	1,709.76
Dir.Deposit	Jan 25	Dawne Scheel Hayman	Payroll Check	1,579.61
Dir.Deposit	Jan 25	Peter A. Jimenez	Payroll Check	1,676.57
Dir.Deposit	Jan 25	Justin E. MacIntyre	Payroll Check	1,598.13
20762	Feb 4	Blue Cross Blue Shield of IL	February Health Insurance	15,386.82
20763V	Feb 4	VOID	VOID	-
20764	Feb 4	Vision Service Plan (IL)	VSP Vol Vision Insurance	6.60
20765	Feb 4	The Lincoln National	Vol Life Insurance	112.08
20766	Feb 4	The Lincoln National	Life Insurance	97.30
Wire	Feb 8	IMRF	Illinois Municipal Retirement Fund	6,375.18
Wire	Feb 8	Federal Electronic Payroll System	Federal Taxes	17,362.35
Wire	Feb 8	Illinois Department of Revenue	State Taxes	2,257.14
S/C	Feb 8	Paychex	Service Fee	167.52
Dir.Deposit	Feb 8	Richard A. Brandes	Payroll Check	2,285.06
Dir.Deposit	Feb 8	Robert J. Brzezinski	Payroll Check	16,209.97
Dir.Deposit	Feb 8	Peter Douvalakis	Payroll Check	3,703.61
Dir.Deposit	Feb 8	Jason D. Fox	Payroll Check	1,853.65
Dir.Deposit	Feb 8	Dawne Scheel Hayman	Payroll Check	1,579.61
Dir.Deposit	Feb 8	Peter A. Jimenez	Payroll Check	2,039.63
Dir.Deposit	Feb 8	Justin E. MacIntyre	Payroll Check	2,024.65
20767	Feb 19	A T & T	Telephone	61.53
Wire	Feb 22	Federal Electronic Payroll System	Federal Taxes	5,125.08
Wire	Feb 22	Illinois Department of Revenue	State Taxes	856.39
S/C	Feb 22	Paychex	Service Fee	161.68
Dir.Deposit	Feb 22	Richard A. Brandes	Payroll Check	2,092.73
Dir.Deposit	Feb 22	Peter Douvalakis	Payroll Check	3,211.95
Dir.Deposit	Feb 22	Jason D. Fox	Payroll Check	2,055.12
Dir.Deposit	Feb 22	Dawne Scheel Hayman	Payroll Check	1,579.61
Dir.Deposit	Feb 22	Peter A. Jimenez	Payroll Check	1,868.30
Dir.Deposit	Feb 22	Justin E. MacIntyre	Payroll Check	1,856.51
20768	Feb 26	A T & T	Telephone Service at Garage	349.58

20769	Feb 26	American Welding	Building & Operating Supplies	427.20
20770	Feb 26	Ancel Glink P.C.	Legal Services	43.75
20771	Feb 26	Cargill Inc.	Supplies for Snow Removal	12,705.72
20772	Feb 26	ComEd - Garage	Utilities - Service at Garage	314.18
20773	Feb 26	ComEd - Street Lighting	Street Lighting	4,476.73
20774	Feb 26	ComEd - Traffic Signals	Traffic Signals	49.36
20775	Feb 26	Conserv FS	Fuel	2,378.08
20776	Feb 26	Damiano Diesel Service	Equipment Repairs	16,945.66
20777	Feb 26	Direct Mechanical Inc.	Building	295.00
20778	Feb 26	Flink Company	Equipment	1,002.74
20779	Feb 26	Grainger Inc.	Building & Operating Supplies	7.89
20780	Feb 26	Healy Asphalt Co. LLC	Supplies	274.00
20781	Feb 26	Henrichsen's Fire Equipment	Building	612.55
20782	Feb 26	Hydraulic Pneumatic Corp	Vehicle Maintenance	1,600.00
20783	Feb 26	Interstate Billing Service Inc.	Vehicle Maintenance	885.00
20784	Feb 26	Judge, James, Hoban & Fisher	Legal Services	1,220.00
20785	Feb 26	Kankakee Truck Equipment Inc.	Equipment - Vehicle Maintenance	448.00
20786	Feb 26	Kevin W. Mortell & Toni Miller	Wage Garnishment Court Order	1,376.03
20787	Feb 26	MacMunnis Inc. AAF ComEd	Offsite Storage	1,403.75
20788	Feb 26	Maine Township - Town Fund	Dental Expense	126.80
20789	Feb 26	NAPA Auto Parts - Des Plaines	Building & Operating Supplies	373.99
20790	Feb 26	Blue Tarp Financial, Inc.	Building & Operating Supplies	67.99
20791	Feb 26	Nicor Gas	Utilities - Service at Garage	603.26
20792	Feb 26	Pesches Flower Shop	Office Supplies	164.98
20793	Feb 26	R.A. Adams Enterprises, Inc.	Equipment Vehicle Maintenance	1,397.03
20794	Feb 26	Red Wing Shoe Store	Uniforms - Boots	382.74
20795	Feb 26	Russo's Power Equipment, Inc.	Equipment Vehicle Maintenance	162.89
20796	Feb 26	Security Benefit	Deferred Comp	1,435.00
20797	Feb 26	Sherwin Industries, Inc.	Equipment Vehicle Maintenance	4,833.70
20798	Feb 26	Standard Equipment Co.	Equipment Vehicle Maintenance	28.46
20799	Feb 26	State Treasurer	25% of Traffic Signal	292.50
20800	Feb 26	Verizon Wireless	Telephone	166.14

20801	Feb 26	West Side Tractor Sales	Equipment Vehicle Maintenance	93.59
20802	Feb 26	Wholesale Direct, Inc.	Equipment Vehicle Maintenance	45.76
20803	Feb 26	City of Des Plaines, Water Dept.	Utilities - Service ll/18/18-1/25/19	34.45
20804	Feb 26	Sam's Club MC/SYNCB	Building & Operating Supplies	639.22

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\$ 168,476.62

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of January 25, 2019, February 8, 2019 and February 22, 2019 and Road District Checks #20762 through Check #20804 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 26TH DAY OF FEBRUARY, 2019

\_\_\_\_\_  
Supervisor

\_\_\_\_\_

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Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_

\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF JANUARY 25, 2019,  
FEBRUARY 8, 2019 AND FEBRUARY 22, 2019 AND GENERAL TOWN FUND  
CHECKS# 56556 THROUGH CHECK #56646 IN THE AMOUNT OF \$390,384.73.

Maine Township General Town Fund

**FEBRUARY 2019**

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
56026V	Feb 26	VOID	Void - Pink Taxi	(50.00)
56198V	Feb 26	VOID	Void - Twp Offic of Cook	(175.00)
Wire	Jan 25	Federal Electronic Payroll System	Federal Taxes	13,214.12
Wire	Jan 25	Illinois Department Of Revenue	State Taxes	2,579.74
S/C	Jan 25	Paychex	Service Fee	343.13
3340	Jan 25	Susan Moylan Krey	Payroll Check	625.73
3341	Jan 25	Dorothy D. Moran	Payroll Check	509.06
Dir.Deposit	Jan 25	Laura J. Morask	Payroll Check	609.40
Dir.Deposit	Jan 25	Peter W. Gialamas	Payroll Check	367.62
Dir.Deposit	Jan 25	Dayna E. Berman	Payroll Check	2,686.96
Dir.Deposit	Jan 25	Denise M. Jajko	Payroll Check	1,865.05
Dir.Deposit	Jan 25	Doriene K. Prorak	Payroll Check	1,543.84
Dir.Deposit	Jan 25	Jessica M. Fox	Payroll Check	965.24
Dir.Deposit	Jan 25	John P. McKenna	Payroll Check	301.85
Dir.Deposit	Jan 25	Jonathon W. Kaehn	Payroll Check	475.10
Dir.Deposit	Jan 25	Marty Cook	Payroll Check	632.06
Dir.Deposit	Jan 25	Michael A. Samaan	Payroll Check	1,496.45
Dir.Deposit	Jan 25	Nader A. Ghazaleh Sr.	Payroll Check	1,121.68
Dir.Deposit	Jan 25	Nicholas W. Kanehl	Payroll Check	869.90
Dir.Deposit	Jan 25	Ramsin S. Youkhanes	Payroll Check	142.02
Dir.Deposit	Jan 25	Robert M. Carrozza	Payroll Check	68.42
Dir.Deposit	Jan 25	Sophia R. Nyanue	Payroll Check	72.95
Dir.Deposit	Jan 25	Stephen T. Basista	Payroll Check	372.59
Dir.Deposit	Jan 25	Tracy D. Cummings	Payroll Check	1,065.97
Dir.Deposit	Jan 25	Victoria K. Rizzo	Payroll Check	1,658.60
Dir.Deposit	Jan 25	Debra A. Babich	Payroll Check	1,403.56
Dir.Deposit	Jan 25	Elizabeth J. Coy	Payroll Check	1,368.63
Dir.Deposit	Jan 25	Faris E. Dababneh	Payroll Check	1,029.71
Dir.Deposit	Jan 25	Mary Dolores Phillips	Payroll Check	748.21
Dir.Deposit	Jan 25	Anne M. Kolpak-Camarano	Payroll Check	1,269.49
Dir.Deposit	Jan 25	Anna E. Lydka	Payroll Check	1,483.01
Dir.Deposit	Jan 25	Branka Mackic-Aleksic	Payroll Check	950.90
Dir.Deposit	Jan 25	Kristina A. Christie	Payroll Check	909.02
Dir.Deposit	Jan 25	Naomi J. Bowman	Payroll Check	1,128.84
Dir.Deposit	Jan 25	Richard D. Lyon	Payroll Check	2,224.83
Dir.Deposit	Jan 25	Yessenia Cornejo	Payroll Check	1,343.45
Dir.Deposit	Jan 25	Marie C. Dachniwsky	Payroll Check	1,412.19
Dir.Deposit	Jan 25	Monika Jaroszewicz	Payroll Check	1,324.27



Dir.Deposit	Jan 25	Oksana T. Bukaczyk	Payroll Check	1,149.96
Dir.Deposit	Jan 25	Therese A. Tully	Payroll Check	1,474.13
Dir.Deposit	Jan 25	Annette Galante	Payroll Check	994.50
Dir.Deposit	Jan 25	Catherine Fredericksen	Payroll Check	433.77
Dir.Deposit	Jan 25	Rosalind Luburich	Payroll Check	558.65
Dir.Deposit	Jan 25	Wieslawa Tytko	Payroll Check	1,587.35
56556	Jan 29	Direct Energy Business	Utilities - Service 12/6-01/08/19	1,776.79
56557	Jan 29	McGrath Consulting Group, Inc.	Initial Retainer Salary Study-Capital Fund	4,000.00
56558	Jan 29	NICOR Gas	Utilities - Service 12/11- 1/10/19	981.63
56559	Jan 29	NICOR Gas	Utilities - Service 12/14-1/15/19	159.30
56560	Feb 4	The Lincoln National	Employer Paid Life Insurance	389.20
56561	Feb 4	Aflac	Aflac	92.06
56562	Feb 4	Blue Cross Blue Shield	February Health Insurance	61,894.84
56563V	Feb 4	VOID	Void	-
56564	Feb 4	NCPERS Group Life Ins.	IMRF Vol Life Ins.	96.00
56565	Feb 4	The Lincoln National	Vol Life Insurance	104.89
56566	Feb 4	Vision Service Plan (IL)	VSP Vol Vision Insurance	118.16
56567	Feb 4	Comcast	Internet & Fax 1/19-2/18/19	336.64
56568	Feb 4	Best Floorplans, Inc.	Township Floor Plan & Planning:PDF	1,541.06
56569	Feb 5	AQUA Illinois, Inc.	Utilities - Water/Sewer 12/27-01/27/19	121.31
56570	Feb 5	Republic Svc#551	Pickup Svc.TownHall 2/01-2/28/19	277.94
56571	Feb 5	DISH	Utilities - Monthly Cable TV Bill	48.03
Wire	Feb 8	IMRF	Illinois Municipal Retirement Fund	19,667.18
Wire	Feb 8	Federal Electronic Payroll System	Federal Taxes	15,335.36
Wire	Feb 8	Illinois Department Of Revenue	State Taxes	2,939.46
S/C	Feb 8	Paychex	Service Fee	346.57
3342	Feb 8	Susan Moylan Krey	Payroll Check	625.73
3343	Feb 8	Walter Kazmierczak	Payroll Check	4,138.43
3344	Feb 8	David A. Carrabotta	Payroll Check	-
3345	Feb 8	Dorothy D. Moran	Payroll Check	456.62
Dir.Deposit	Feb 8	Laura J. Morask	Payroll Check	736.97
Dir.Deposit	Feb 8	Peter W. Gialamas	Payroll Check	367.62
Dir.Deposit	Feb 8	Claire R. McKenzie	Payroll Check	434.81
Dir.Deposit	Feb 8	Kimberly Jones	Payroll Check	416.73
Dir.Deposit	Feb 8	Susan Kelly Sweeney	Payroll Check	453.58
Dir.Deposit	Feb 8	Dayna E. Berman	Payroll Check	2,686.96
Dir.Deposit	Feb 8	Denise M. Jajko	Payroll Check	1,864.80
Dir.Deposit	Feb 8	Doriene K. Prorak	Payroll Check	1,543.58
Dir.Deposit	Feb 8	Jessica M. Fox	Payroll Check	928.43
Dir.Deposit	Feb 8	Jonathon W. Kaehn	Payroll Check	475.10
Dir.Deposit	Feb 8	Marty Cook	Payroll Check	632.06
Dir.Deposit	Feb 8	Michael A. Samaan	Payroll Check	1,496.19
Dir.Deposit	Feb 8	Nader A. Ghazaleh Sr.	Payroll Check	1,702.64

Dir.Deposit	Feb 8	Nicholas W. Kanehl	Payroll Check	869.90
Dir.Deposit	Feb 8	Ramsin S. Youkhanes	Payroll Check	85.21
Dir.Deposit	Feb 8	Robert M. Carrozza	Payroll Check	51.31
Dir.Deposit	Feb 8	Sophia R. Nyanue	Payroll Check	35.30
Dir.Deposit	Feb 8	Stephen T. Basista	Payroll Check	324.22
Dir.Deposit	Feb 8	Tracy D. Cummings	Payroll Check	1,065.56
Dir.Deposit	Feb 8	Victoria K. Rizzo	Payroll Check	1,658.60
Dir.Deposit	Feb 8	Debra A. Babich	Payroll Check	1,403.56
Dir.Deposit	Feb 8	Elizabeth J. Coy	Payroll Check	1,367.97
Dir.Deposit	Feb 8	Faris E. Dababneh	Payroll Check	1,029.04
Dir.Deposit	Feb 8	Mary Dolores Phillips	Payroll Check	718.43
Dir.Deposit	Feb 8	Anne M. Kolpak-Camarano	Payroll Check	1,269.49
Dir.Deposit	Feb 8	Anna E. Lydka	Payroll Check	1,482.76
Dir.Deposit	Feb 8	Branka Mackic-Aleksic	Payroll Check	950.90
Dir.Deposit	Feb 8	Kristina A. Christie	Payroll Check	908.76
Dir.Deposit	Feb 8	Naomi J. Bowman	Payroll Check	1,128.84
Dir.Deposit	Feb 8	Richard D. Lyon	Payroll Check	2,224.57
Dir.Deposit	Feb 8	Yessenia Cornejo	Payroll Check	1,343.45
Dir.Deposit	Feb 8	Marie C. Dachniwsky	Payroll Check	1,412.19
Dir.Deposit	Feb 8	Monika Jaroszewicz	Payroll Check	1,324.01
Dir.Deposit	Feb 8	Oksana T. Bukaczyk	Payroll Check	1,149.96
Dir.Deposit	Feb 8	Therese A. Tully	Payroll Check	1,473.93
Dir.Deposit	Feb 8	Annette Galante	Payroll Check	994.25
Dir.Deposit	Feb 8	Catherine Fredericksen	Payroll Check	433.77
Dir.Deposit	Feb 8	Rosalind Luburich	Payroll Check	639.95
Dir.Deposit	Feb 8	Wieslawa Tytko	Payroll Check	1,587.35
56572	Feb 14	Access One, Inc.	Pot Lines for Alarms, Fax, Elevator	132.50
56573	Feb 14	Comcast Business	February Service	1,426.30
56574	Feb 14	Comed	OEM Service 1/7-2/6/19	284.51
56575	Feb 14	Verizon Wireless-Admin	Telecommunications	168.15
Wire	Feb 15	Paychex ESR & FSA	Time Attendance Fee	551.90
Wire	Feb 22	Federal Electronic Payroll System	Federal Taxes	13,154.03
Wire	Feb 22	Illinois Department Of Revenue	State Taxes	2,559.52
S/C	Feb 22	Paychex	Service Fee	324.17
3346	Feb 22	Susan Moylan Krey	Payroll Check	625.73
3347	Feb 22	Dorothy D. Moran	Payroll Check	518.90
Dir.Deposit	Feb 22	Laura J. Morask	Payroll Check	736.97
Dir.Deposit	Feb 22	Peter W. Gialamas	Payroll Check	367.62
Dir.Deposit	Feb 22	Dayna E. Berman	Payroll Check	2,686.96
Dir.Deposit	Feb 22	Denise M. Jajko	Payroll Check	1,864.80
Dir.Deposit	Feb 22	Doriene K. Prorak	Payroll Check	1,543.58
Dir.Deposit	Feb 22	Jessica M. Fox	Payroll Check	836.41
Dir.Deposit	Feb 22	Jonathon W. Kaehn	Payroll Check	330.37

Dir.Deposit	Feb 22	Marty Cook	Payroll Check	632.06
Dir.Deposit	Feb 22	Michael A. Samaan	Payroll Check	1,496.19
Dir.Deposit	Feb 22	Nader A. Ghazaleh Sr.	Payroll Check	1,190.41
Dir.Deposit	Feb 22	Nicholas W. Kanehl	Payroll Check	869.90
Dir.Deposit	Feb 22	Ramsin S. Youkhanes	Payroll Check	104.88
Dir.Deposit	Feb 22	Robert M. Carrozza	Payroll Check	119.72
Dir.Deposit	Feb 22	Sophia R. Nyanue	Payroll Check	115.31
Dir.Deposit	Feb 22	Stephen T. Basista	Payroll Check	191.19
Dir.Deposit	Feb 22	Tracy D. Cummings	Payroll Check	1,065.56
Dir.Deposit	Feb 22	Victoria K. Rizzo	Payroll Check	1,658.60
Dir.Deposit	Feb 22	Debra A. Babich	Payroll Check	1,403.56
Dir.Deposit	Feb 22	Elizabeth J. Coy	Payroll Check	1,367.97
Dir.Deposit	Feb 22	Faris E. Dababneh	Payroll Check	1,029.04
Dir.Deposit	Feb 22	Mary Dolores Phillips	Payroll Check	722.50
Dir.Deposit	Feb 22	Anne M. Kolpak-Camarano	Payroll Check	1,269.49
Dir.Deposit	Feb 22	Anna E. Lydka	Payroll Check	1,482.76
Dir.Deposit	Feb 22	Branka Mackic-Aleksic	Payroll Check	950.90
Dir.Deposit	Feb 22	Kristina A. Christie	Payroll Check	908.76
Dir.Deposit	Feb 22	Naomi J. Bowman	Payroll Check	1,128.84
Dir.Deposit	Feb 22	Richard D. Lyon	Payroll Check	2,185.80
Dir.Deposit	Feb 22	Yessenia Cornejo	Payroll Check	1,343.45
Dir.Deposit	Feb 22	Marie C. Dachniwsky	Payroll Check	1,412.19
Dir.Deposit	Feb 22	Monika Jaroszewicz	Payroll Check	1,324.01
Dir.Deposit	Feb 22	Oksana T. Bukaczyk	Payroll Check	1,149.96
Dir.Deposit	Feb 22	Therese A. Tully	Payroll Check	1,473.93
Dir.Deposit	Feb 22	Annette Galante	Payroll Check	1,013.98
Dir.Deposit	Feb 22	Catherine Fredericksen	Payroll Check	497.64
Dir.Deposit	Feb 22	Rosalind Luburich	Payroll Check	643.20
Dir.Deposit	Feb 22	Wieslawa Tytko	Payroll Check	1,587.35
56576	Feb 26	Metro Federal Credit Union	Computer Support/Office Supplies	2,323.38
56577	Feb 26	Metro Federal Credit Union	Maine Twp. Recovery Connection	1,546.73
56578V	Feb 26	VOID	Void	-
56579	Feb 26	Metro Federal Credit Union	City of Park Ridge Permit/ USPS	111.30
56580	Feb 26	Metro Federal Credit Union	Office Suppl./Misc/Staff Training	91.59
56581	Feb 26	Metro Federal Credit Union	Dues/Supplies/Training/Printing	1,028.44
56582	Feb 26	Metro Federal Credit Union	Conference Meeting/Dues	149.00
56583	Feb 26	Metro Federal Credit Union	Building&Grounds Maint/Supplies	744.02
56584	Feb 26	AD Images, Inc.	Uniforms/Sweatshirt Logo Emb.	27.00
56585	Feb 26	American Charge Service	Transportation/Maineline Vouchers	260.00
56586	Feb 26	Ancel Glink P.C.	Legal Services	6,056.75
56587	Feb 26	Anderson Pest Solutions	Feb. Pest Management Services	96.05
56588	Feb 26	Avenues to Independence	Grant Payments 11 & 12	8,095.36
56589	Feb 26	Barton Marketing Group	Jan. Retainer Public Info.Services	3,541.00

56590	Feb 26	NAMI-CCNS	Grant Payment 2	1,210.00
56591	Feb 26	Naomi Bowman	Mileage Reimbursement	3.83
56592	Feb 26	Canteen Refreshment Services	Operating Supplies-Coffee & Tea	246.44
56593	Feb 26	Northwest Compass, Inc.	Grant Payment 4	1,540.00
56594	Feb 26	Center for Enriched Living	Grant Payment 2	900.00
56595	Feb 26	The Center of Concern	Grant Payments 11 & 12	6,466.70
56596	Feb 26	Kristina Christie	Mileage Reimbursement	16.06
56597	Feb 26	Children's Advocacy Center	Grant Payment 4	990.00
56598	Feb 26	Comcast Cable	Internet & Voice Service 2/17-3/16	272.39
56599	Feb 26	Cook County Sheriff's	Police Protection /December 2018	4,200.00
56600	Feb 26	CK Cty Twp Assessors Assn	Dues/Yearly Association Fees	300.00
56601	Feb 26	Yessenia Cornejo	Mileage Reimbursement	17.66
56602	Feb 26	Dependable Fire Equipment, Inc.	Fire Extinguisher Service	391.60
56603	Feb 26	Des Plaines, City Water	Utilities - Service 11/18-1/25/19	31.15
56604	Feb 26	Des Plaines Office Equipment	Office Supplies	101.93
56605	Feb 26	Office Equipment Leasing Co.	Print Management	1,427.57
56606	Feb 26	Direct Energy Business	Utilities - Service 1/9-2/7/19	1,539.88
56607	Feb 26	District 63 Education	Grant Payment 11 & 12	4,541.60
56608	Feb 26	Anna Lydka-Reimbursement	Mileage Reimbursement	28.39
56609	Feb 26	Pete Feyerherd	Annual Maint. For AIMS System	550.00
56610	Feb 26	Fish	Grant Payment 4	1,400.00
56611	Feb 26	Garvey's Office Products	Office Supplies	3,506.45
56612	Feb 26	IL Twp Trustees Assoc.	2019 TOI Trustee Annual Dues	30.00
56613	Feb 26	Kimberly Jones	Mileage Reimbursement	240.76
56614	Feb 26	The Josselyn Center	Grant Payment 11 & 12	18,409.67
56615	Feb 26	Kim Cleland	Maine Twp. Recovery Connection	720.00
56616V	Feb 26	VOID	Void	-
56617	Feb 26	Leyden Family Service	Grant Payment 11 & 12	9,714.30
56618	Feb 26	Life Span	Grant Payment 11 & 12	1,253.40
56619	Feb 26	Branka Mackic-Aleksic	Mileage Reimbursement	11.42
56620	Feb 26	Maier's Bakery	Conference Meeting/Bakery	21.60
56621	Feb 26	Maryville Academy (dba) Family	Grant Payment 4	2,650.00
56622	Feb 26	MCYAF	Grant Payment 1 & 2	3,700.00
56623	Feb 26	Miracle House, Inc.	Grant Payment 2	2,350.00
56624	Feb 26	Niles Flash Cab	Transportation/Mainline Vouchers	185.00
56625	Feb 26	Nicor Gas	Utilities - Service 1/11 - 2/10/19	1,358.13
56626	Feb 26	Northwest Casa	Grant Payment 2	1,000.00
56627	Feb 26	NW Suburban Day Care Ctr	Grant Payment 12	3,482.50
56628	Feb 26	Older Adult Services	Grant Payment 4	1,290.00
56629	Feb 26	Park Ridge Dispatch, Inc.	Transportation/Mainline Vouchers	205.00
56630	Feb 26	Peer Services, Inc.	Grant Payment 4	1,960.00
56631	Feb 26	Pesche's, Inc.	Plant Delivery	57.99
56632	Feb 26	Pink Taxi	Transportation/Mainline Vouchers	50.00

56633	Feb 26	Pitney Bowes, Inc.	Office Supplies for Postage	288.96
56634	Feb 26	Pitney Bowes Purchase Power	Clerk's Passport Postage	500.00
56635	Feb 26	Presstech, Inc.	Printing-Publishing Mainstreamer:	1,037.00
56636	Feb 26	Resources For Comm Living	Grant Payment 4	1,020.00
56637	Feb 26	Security Benefit	Deferred Compensation	1,905.00
56638	Feb 26	Turning Point Behavioral	Grant Payment 11 & 12	7,866.70
56639	Feb 26	United Dispatch	Transportation/Mainline Vouchers	35.00
56640	Feb 26	Tom Vaughn-Chapter 13 Trustee	Wage Garnishment	397.00
56641	Feb 26	Warehouse Direct	Computer Support/Office Supplies	2,739.00
56642V	Feb 26	VOID	Void	-
56643	Feb 26	Wings	Grant Payment 4	1,165.00
56644	Feb 26	Township Officials of Cook	2018 TOCC Trustee Div Memb Dues	175.00
56645	Feb 26	Elizabeth Coy-Reimbursement	Mileage Reimbursement	41.70
56646	Feb 26	Susan Sweeney	Mileage Reimbursement	43.86
				<b>\$ 390,384.73</b>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of January 25, 2019, February 8, 2019 and February 22, 2019 and General Town Fund Checks #56556 through Check #56646 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 26TH DAY OF FEBRUARY 2019.

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Trustees

**RESOLUTION 2019 - 1**

WHEREAS, Maine Township has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the fiscal year 2019-2020 is adopted, the same items appropriated in the 2018-2019 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2019-2020.

Adopted this 26<sup>TH</sup> of February 2019.

\_\_\_\_\_  
Laura J. Morask, Supervisor

\_\_\_\_\_  
Kimberly Jones, Trustee

\_\_\_\_\_  
David A. Carrabotta, Trustee

\_\_\_\_\_  
Claire R. McKenzie, Trustee

\_\_\_\_\_  
Susan Kelly Sweeney, Trustee

\_\_\_\_\_  
Peter Gialamas, Clerk

**RESOLUTION 2019-RB-1**

WHEREAS, the Maine Township Road District has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the Maine Township Road District for the fiscal year 2019-2020 is adopted, the same items appropriated in the 2018-2019 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2019-2020.

Adopted this 26<sup>TH</sup> day of February 2019.

\_\_\_\_\_  
Walter Kazmierczak, Highway Commissioner

\_\_\_\_\_  
Laura J. Morask, Supervisor

\_\_\_\_\_  
Kimberly Jones, Trustee

\_\_\_\_\_  
David A. Carrabotta, Trustee

\_\_\_\_\_  
Claire R. McKenzie, Trustee

\_\_\_\_\_  
Susan Kelly Sweeney, Trustee

\_\_\_\_\_  
Peter Gialamas, Clerk

February 21, 2019

The painting project will consist of painting all of the exterior of the Township building. This includes all of the brick, wood window trim, soffit, fascia, and exterior doors. The building will be cleaned and prepped with a power washing and detergent scrub. I'm recommending the Township go with Gaelic & Garlic Decorating and Home Enhancement. The estimate for the project is \$7,600.00. Following the completion of the painting, Gaelic & Garlic will provide the Township with a cleaning of all windows from any loose debris and dust that may have occurred during the project.

Mike Samaan  
Maintenance Foreman





Date: February 18, 2019

Phone: 630-880-8855

Name: Main Township General Offices  
Mike Samaan

Fax: 630-595-1052

Address: 1700 Ballard Rd. Park Ridge  
Phone: 847-297-2510

Email: [msamaan@mainetown.com](mailto:msamaan@mainetown.com)

### **Scope of Work**

**Exterior:** Exterior of the building to include approximately 695 Linear Ft. of brick, wood window trim, soffit, fascia and 14 doors.

Power wash and detergent scrub to remove contaminants, residue and loose paint. Prime and caulk as required to include all window and door casing and jambs. All bare surfaces, voids, pin holes and cracks will be primed with Loxon XP Block Surfacer.

Apply Sherwin Williams Loxon XP Exterior High Build Coating for durability and water resistance to brick and concrete surfaces.

Apply Sherwin Williams Exterior Super Paint to all wooden surfaces and Sherwin Williams Exterior Direct to Metal Enamel to all metal surfaces and doors.

**Labor Cost: \$4860.00**

**Material Cost: \$2690.00**

Limited Warranty

Gaelic and Garlic warrants labor for a period of one year from the date of acceptance. If paint failure appears, we will supply labor to correct the condition without cost. This Warranty is in lieu of all other warranties expressed or implied. Our responsibility is limited to correcting the condition as indicated above.

This warranty excludes, and in no event, will Gaelic and Garlic be responsible for consequential or incidental damages caused by accident or abuse, temperature changes, i.e., cracks caused by expansion and/or contraction settlement or moisture. Cracks will be properly repaired as indicated at the time of the job, but will not be covered under this warranty.

Customer assumes warranty of all customer provided material.

Work Standard:

- All work is to be completed in a workman like manner according to standard practices. Worker/s will remain on the project until completion. Work site will be cleaned daily and upon completion. All agreements are contingent upon strikes, accidents, or delays beyond our control.
- Work procedures as per standards of the PDCA (Painting and Decorating Contractors of America).

The Painting Contractor will produce a “*properly painted surface*”. A “*properly painted surface*” is one that is free of foreign material, lumps, skins, sags, holidays, misses, strike-through or insufficient coverage. It is a surface free of drips, spatters, spills or overspray which the Contractors’ workforce causes. Compliance to meeting the criteria of a “*properly painted surface*” shall be determined when viewing without magnification at a distance of five feet or more under normal lighting conditions and from a normal viewing position.

### Customer Responsibilities

Please take note of the job description.

- Colors **must** be chosen one (1) week prior to start date. Additional cost will be charged for color changes made after commencement of work.
- Closets (walls, ceilings and trim.) Are not included in the price unless stated in the scope of work.
  - Must have breakable or fragile items and electronics moved out of the work areas prior to the start of the project. Pictures, Mirrors and wall hangings must be removed from the walls.
  - Alarm must be turned off while work is in progress.
  - All throw and area rugs are to be rolled up and removed.
  - Wallpaper is to be supplied by the customer. Some wall coverings may be priced higher to install i.e.; untrimmed paper.
- **Customer is to be available to meet with the Project Manager on the last day to review and approve the project and provide final payment.**
- **If a call back to perform touch ups it is the responsibility of the customer to identify all touch up work to be completed on one scheduled follow up. Additional follow up requests will be charged at a rate of \$55.00 per man hour.**

### Costs

- **We propose to furnish labor only complete and in accordance with the above specifications for the sum of all as stated above. *Individual tasks, if***

requested may require additional pricing. Price is valid for 90 days unless otherwise noted.

- Material costs will be charged separately.
- Material supplied by the customer may be subject to additional charge based upon performance characteristics of the provided product. This includes color, sheen and coverage.
- Customer assumes the warranty of customer provided material.

**Payment**

- A signed contract and fifty percent (50%) of project cost must be received by Gaelic and Garlic to schedule the project.
- Please remit to: 288 Windsor St. Wood Dale Ill. 60191. Balance of the contract is due upon and payable to the project manager on the last day of the project.
- Deposits are taken to reserve, schedule and authorize the purchasing of materials. Therefore, deposits are non-refundable.
- Progress payments may be requested throughout the course of the project.
- Unpaid balances are subject to a one a percent (1) and a \$5.00 per day service charge.
- Customer shall also pay all of Gaelic and Garlic's costs and expenses, including attorney's fees, incurred by Gaelic and Garlic in seeking to enforce the terms of this Contract.
- All returned checks will incur a \$100.00 charge plus bank fees.

Gaelic and Garlic *J. McHugh* Date 2/19/19.

**As a convenience to our customers who like to secure points and/or miles on their Credit Card Accounts. We now accept the following credit cards. There is a 3.0% fee applied.**



**Acceptance of Proposal**

- *Please indicate your acceptance of this proposal by signing and returning one copy.*
- We must have a signed copy in order to secure a start date.

By signing this contract, I acknowledge that I have read and understand the terms of the proposal. If it is not stated in the Scope of Work it is not included in the proposal.

## PLEASE READ THE SCOPE OF WORK!!

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Interior Preparation

The following procedures will be applied as necessary to your particular project under normal conditions.

- All furnishings and floors will be covered and protected
- Walls will be scraped, patched and sanded. They will also be re-inspected and patched as necessary before final coat is applied.
- Fill wall and ceiling cracks with spackling compound. Sand and primed.
- More advanced cracks will receive an application of fiberglass joint tape; will be spackled, sanded and primed.
- Glossy surfaces and trim will be sanded and cleaned ensuring proper paint adhesion.
- Caulk cracks in wood trim and along wall/trim interface.
- Apply a stain sealer to water and tannin stains.
- Work area to be cleaned and debris will be taken away daily.
- Upon completion, left over paint will be labeled and left at the job site.
- Hardware to be removed and re-installed. Includes curtain rods, window latches, switch plates and cover plates. Door knobs, thermostats and alarm system hardware will not be removed.

**Walls and /or Ceiling** Apply interior latex paint of the highest quality to walls and/or ceilings.

**Interior Trim**

- Apply interior latex paint of the highest quality to trim.

**Exterior Preparation**

All sidewalks, driveways, porches, and bushes will be covered or protected from splatter or drips.

All loose paint or window glaze and caulk will be scraped to create a suitable surface for preparation. (This is for Minor glazing.) All necessary caulk and glaze will be provided.

- Bare wood or metal will be primed.
- Upon completion, left over paint will be labeled and left on the job site.

**Windows and Doors**

A properly painted window/door is one that is spot glazed, spot primed and painted. Excessive glazing of caulking will be charged using the CHANGE WORK ORDER process.

**Change Work Orders**

- This is only a proposal and your acceptance is subject to our approval in order to make this a binding contract.
- If after you agree to additional work requested please contact us as the cost of all revisions must be agree upon in writing. Workers are instructed not to undertake additional work without authorization.
- Starting date is to be agreed upon verbally. Changes may require additional cost.

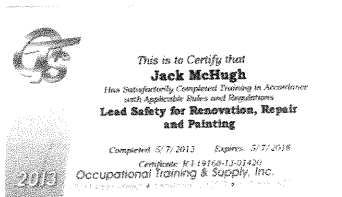
- Any work performed under the Change Work Order that exceeds \$200.00 will require a 50% deposit.

You will be notified of all needed Carpentry or Plaster repairs before they are done. Additional work is charged at a rate of \$55.00 per man hour plus material.

- Due to concealed conditions of any type i.e.; existing wall and floor coverings it may be impossible to estimate the labor of removal and preparation necessary to achieve a properly painted wall or floor covered surface. Under normal conditions wall or floor coverings can be removed properly without damage to the surface or removal of glue or mystic residue, however sometimes the substrate has not been sealed properly or other conditions may exist. Due to these factors, added labor and material cost may become necessary
- If these conditions exist or any other such as rotted wood or plaster the owner will be notified before further work commences.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_



*Gaelic & Garlic*  
Decorating and Home Enhancement



# Renewal

## *SeamlessGov Online Form Automation Platform*

**FOR: Maine Township, IL**  
**ON: 2/15/19**



## SeamlessDocs

What's included in your subscription to SeamlessDocs?

D

### SOFTWARE

SeamlessDocs  
Web Forms  
Wizards  
Admin User License  
eSignature Routing & Approvals  
Submission Rule Builder  
Cover Letter  
Email Notifications  
SeamlessPay via Stripe.com  
Save & Continue

### USAGE

30 forms  
Unlimited submissions  
Unlimited eSignatures  
Unlimited templates  
3 Admin User Licenses

**Cost \$5,000/year**

### PURPOSE

What outcomes will SeamlessDocs enable you to deliver?

- Allow citizens, customers, and staff to submit forms (applications, requests, permits, licenses) online from any device, with eSignatures, payments, attachments and workflow.
- Go digital with your paper based forms in a matter of minutes. Whether you convert existing PDFs into online versions, create new web forms, or build interactive wizards.
- Become compliant with 508 & ADA (WCAG 2.1) using our drag & drop form builder

How did other agencies benefit from SeamlessDocs?

- **Sacramento, CA** has built over 400 SeamlessDocs in their 1st year of their implementation. This includes converting existing PDFs into SeamlessDocs and building new web forms.
- **Boston, MA** eliminated over 100 PDFs on their website in less than 3 months by creating new 508 & ADA compliant web forms. Some of these were embedded on the website.

## Total Pricebook Cost

### Annual Recurring Products

SeamlessDocs	\$5,000/year
Government Relationship Manager	N/A
Service Center	N/A

### Annual Recurring Add-On Software

API Documentation & Support	N/A
Private Labeling	N/A
Payment Integration	N/A
Active Directory- Single Sign On	N/A
Additional User Licenses	N/A

### One-Time, Add-On Services

Hourly Form Conversion Services	N/A
Hourly Advisement Services	N/A

Annual Optimization Fee (10%) Waived

<b>Yearly Recurring Investment</b>	<b>\$5,000</b>
One-Time Investments	N/A
Credit for Past Payment	N/A
Discount	N/A

**Total Year 1 Investment \$5,000**

## Total Subscription

Licensee: {Maine Township, IL}

### Software & Services

SeamlessDocs- Forms  
30 Forms  
3 Admin Users

### Credits

Past Payment N/A

### Terms of Use

All standard Terms of Use can be found at [www.seamlessdocs.com/terms-of-use](http://www.seamlessdocs.com/terms-of-use), and are hereby incorporated into this agreement.

### Subscription

Term (Months)	12 Months
Subscription Start Date	3/1/2019
Subscription End Date	2/29/2020

### Price Summary

Total Year 1 Investment*	\$5,000
Yearly Recurring Investment	\$5,000

\*Includes the Annual Optimization Fee

## Contact Information

<b>Organization Name</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Primary Contact Name</b>	
<b>Primary Contact Email</b>	
<b>Billing Contact Name</b>	
<b>Billing Contact Email</b>	

### Partner

**Signature**

**Full Name**

**Title**

**Date**

### SeamlessGov

**Signature**

**Full Name** Jon-Paul McConnell

**Title** Solutions Consultant

**Date**

**Ordinance No. 2019-2**

AN ORDINANCE abating a portion of the tax heretofore levied December 2018 for township and general assistance purposes of Maine Township, Cook County, Illinois.

**WHEREAS**, the Board of Trustees (the "Board") of Maine Township, Cook County, Illinois (*the "District"*), by an Ordinance adopted on the 18th day of December, 2018, Ordinance No. 2018-3 TAX LEVY ORDINANCE FOR MAINE TOWNSHIP ("2018 Levy Ordinance"); and

**WHEREAS**, duly certified copies of the 2018 Levy Ordinance were filed in the office of the County Clerk of Cook County, Illinois (*the "County Clerk"*); and

**WHEREAS**, the Maine Township has funds arising from other sources, those funds being the reserve money in the bank as of February 28, 2018 totaling \$6,840,647 in the Town Fund and \$2,406,206 in the General Assistance Fund, which may lawfully be used to pay operational expenses and therefore desires by Ordinance to direct the County Clerk to abate a portion of said levies;

**WHEREAS**, Township Code 60 ILCS 1-85-65 mandates that Township funds, excluding the township's capital fund, shall not exceed an amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years;

**WHEREAS**, the Board has determined and does hereby determine that it is necessary and in the best interests of the Townships that a portion of the taxes heretofore levied for the year 2018 for township and general assistance purposes be abated;

NOW, THEREFORE, Be It and It Is Hereby Ordained by the Board of Trustees of Maine Township, Cook County, Illinois as follows:

*Section 1. Incorporation of Preamble.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and corrected does incorporate them into this Ordinance by this reference.

*Section 2. Abatement of Taxes.* The taxes heretofore levied in the 2018 Levy Ordinance shall be abated as follows:

FUND	AMOUNT LEVIED IN 2018	AMOUNT TO BE ABATED BY THIS ORDINANCE	REMAINDER OF TAX TO BE EXTENDED
TOWN FUND	\$4,218,998	\$1,265,699	\$2,953,299
GENERAL ASSISTANCE	\$827,289	\$827,289	\$0.00
TOTAL	\$5,046,287	\$2,092,998	\$2,953,299

*Section 3. Filing of Ordinance.* Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said taxes levied in the December 2018 Ordinance in accordance with the provisions hereof and as shown in Section 3 herein above.

*Section 4. Effective Date.* This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted \_\_\_\_\_, 2019

\_\_\_\_\_  
LAURA J. MORASK, Supervisor

\_\_\_\_\_  
DAVID CARRABOTTA ESQ., Trustee

\_\_\_\_\_  
KIMBERLY JONES, Trustee

Attest:

\_\_\_\_\_  
CLAIRE R. MCKENZIE, Trustee

\_\_\_\_\_  
PETER GIALAMAS, CLERK

\_\_\_\_\_  
SUSAN KELLY SWEENEY, Trustee

**Ordinance No. 2019-3**

AN ORDINANCE abating a portion of the tax heretofore levied December 2018 for township and general assistance purposes of Maine Township, Cook County, Illinois.

**WHEREAS**, the Board of Trustees (the "Board") of Maine Township, Cook County, Illinois (*the "District"*), by an Ordinance adopted on the 18th day of December, 2018, Ordinance No. 2018-3 TAX LEVY ORDINANCE FOR MAINE TOWNSHIP ("2018 Levy Ordinance"); and

**WHEREAS**, duly certified copies of the 2018 Levy Ordinance were filed in the office of the County Clerk of Cook County, Illinois (*the "County Clerk"*); and

**WHEREAS**, the Maine Township has funds arising from other sources, those funds being the reserve money in the bank as of February 28, 2018 totaling \$6,840,647 in the Town Fund and \$2,406,206 in the General Assistance Fund, which may lawfully be used to pay operational expenses and therefore desires by Ordinance to direct the County Clerk to abate a portion of said levies;

**WHEREAS**, Township Code 60 ILCS 1-85-65 mandates that Township funds, excluding the township's capital fund, shall not exceed an amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years;

**WHEREAS**, the Board has determined and does hereby determine that it is necessary and in the best interests of the Townships that a portion of the taxes heretofore levied for the year 2018 for township and general assistance purposes be abated;

NOW, THEREFORE, Be It and It Is Hereby Ordained by the Board of Trustees of Maine Township, Cook County, Illinois as follows:

*Section 1. Incorporation of Preamble.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and corrected does incorporate them into this Ordinance by this reference.

*Section 2. Abatement of Taxes.* The taxes heretofore levied in the 2018 Levy Ordinance shall be abated as follows:

FUND	AMOUNT LEVIED IN 2018	AMOUNT TO BE ABATED BY THIS ORDINANCE	REMAINDER OF TAX TO BE EXTENDED
TOWN FUND	\$4,218,998	\$1,054,749	\$3,164,249
GENERAL ASSISTANCE	\$827,289	\$827,289	\$0.00
TOTAL	\$5,046,287	\$1,882,038	\$3,164,249

*Section 3. Filing of Ordinance.* Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said taxes levied in the December 2018 Ordinance in accordance with the provisions hereof and as shown in Section 3 herein above.

*Section 4. Effective Date.* This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted \_\_\_\_\_, 2019

\_\_\_\_\_  
LAURA J. MORASK, Supervisor

\_\_\_\_\_  
DAVID CARRABOTTA ESQ., Trustee

\_\_\_\_\_  
KIMBERLY JONES, Trustee

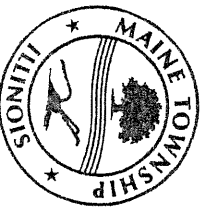
Attest:

\_\_\_\_\_  
CLAIRE R. MCKENZIE, Trustee

\_\_\_\_\_  
PETER GIALAMAS, CLERK

\_\_\_\_\_  
SUSAN KELLY SWEENEY, Trustee





**Peter Gialamas**

Clerk

**CLERK'S SERVICES FOR THE YEAR 2019**

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	0	126	1	0	12	300	0	6	23	167	635
February	1	174	3	0	32	422	0	11	15	110	768
March											
April											
May											
June											
July											
August											
September											
October											
November											
December											
<b>TOTAL</b>	14	11,380	42	139	373	3,299	1,096	191	2,113	1,363	20,010

\* The numbers in the second row indicate services provided in the year 2018.

Supervisor  
 Laura J. Morask  
 Clerk  
 Peter Gialamas  
 Assessor  
 Susan Moylan Krey  
 Highway Commissioner  
 Walter Kazmierczak  
 Trustees  
 Kimberly Jones  
 David A. Carrabotta, Esq  
 Claire R. McKenzie  
 Susan Kelly Sweeney  
 General Offices  
 1700 Ballard Road  
 Park Ridge, Illinois 60068  
 847-297-2510  
 847-297-1335 Fax  
 Highway Department  
 1401 Redeker Road  
 Des Plaines, Illinois 60018  
 847-297-5225  
 847-297-8723 Fax

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Laura Morask  
Maine Township Supervisor**

**From: Carol Langan  
Director – Food Pantry**

**Re: Report of Services Rendered during the Month of January 2019**

**I. Maine Township Emergency Food Pantry Distribution**

<b>a. Family Boxes of Food Distributed</b>		<b>146</b>
1. Adults Receiving	<u>220</u>	
2. Children Receiving	<u>36</u>	
<b>b. Emergency Family Boxes of Food Distributed</b>		<b><u>12</u></b>
1. Adults Receiving	<u>24</u>	
2. Children Receiving	<u>13</u>	
		<b><u>TOTAL 158 Boxes</u></b>

**II. Cash Donations and Amounts Received**

<b>Resident Donations</b>	<b>\$40.00</b>
<b>Business Donations</b>	<b>\$1,160.00</b>
	<b>\$75.00</b>
<b>Total</b>	<b>\$2435.00</b>

**III. Food Collections Received during Calendar Month**

**IV. Special Notations or Contact**

# **General Assistance Monthly Report**

**January 2019**

**Austin Kelso**

## **General Assistance:**

January, 2019 saw our General Assistance number of clients grow by two from 19 to 21. We had three new clients open and one existing client be closed.

## **LIHEAP/CEDA Programs:**

The busy season for LIHEAP is nearing an end. With that in mind, we met with individuals 143 times pertaining to LIHEAP and CEDA programs in January, 2019. This was down from 271 meetings in December, 2018.

## **Advocacy/QMB, Snap, and Medicaid:**

In January, 2019 we had 68 meetings with individuals pertaining to QMB, Medicare, Medicaid, and SNAP (food stamps). Four meetings were helping individuals through the QMB (supplementing Medicare) program and 64 meetings were pertaining to both SNAP (food stamps) and Medicaid. This is 8 more meetings in general, compared to December, 2018. In January we also referred individuals to the proper organization on 53 occasions, providing great client service and ensuring that they get the best possible help they can.

## **Access to Care:**

We completed four more intake interviews for Access to Care than we did last month. We completed nine intakes in the month of January.

**Benefit Access:**

We met with individuals on 65 occasions pertaining to the Benefit Access program, thus ensuring that our eligible clients save money on their license plate stickers and CTA passes.

**MaineLines:**

We have given 1,067 MaineLines coupons to our clients this fiscal year, thus ensuring cheaper cab fares for our residents.

**STATISTICAL REPORT  
GENERAL ASSISTANCE DEPARTMENT  
January 2019**

<b>I.</b>	<b><u>GENERAL ASSISTANCE CASES</u></b>	
	1. CASES OPENED	<u>3</u>
	2. CASES ONGOING	<u>19</u>
	3. CASES PENDING	<u>0</u>
	4. CASES CLOSED	<u>1</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>21</u>
<b>II.</b>	<b><u>ADVOCACY:</u></b>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>4</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>68</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>53</u>
<b>III.</b>	<b><u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u></b>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>9</u>
<b>IV.</b>	<b><u>SENIOR INFORMATION AND ASSISTANCE:</u></b>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>24</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>65</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>0</u>
<b>V.</b>	<b><u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE APPLICATION INTERVIEWS</u></b> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	<u>143</u>
<b>VI.</b>	<b><u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u></b>	
	1. NEW APPLICATIONS ACCEPTED	<u>2</u>
	2. MONTHLY INTERVIEWS	<u>8</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>167</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 <sup>ST</sup> -FEBRUARY 28 <sup>TH</sup> )	<u>\$1,067</u>

**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 2/19/2019

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As we all know we had very active weather this month; two snow storms, and dealing with the polar vortex -30 with a -55-degree wind chill factor. The Townhall opened up as a warming center on January 30<sup>th</sup> and the 31<sup>st</sup>. We answered phone calls for residents, assisted with their concerns, and directed them to Cook County if they were experiencing heating problems. January 19<sup>th</sup> was the first snow we received (6-7 inches) and on January 28<sup>th</sup> we got hit with another 8-12 inches. On the 19<sup>th</sup> 16 cars were ticketed, and 11 towed. On the 28<sup>th</sup>, 19 tickets were issued and 14 were towed. I was busy assisting the highway department, clearing all posted streets of vehicles that were not moved prior to the snow.

I have noticed an increase of residents discharging water from their houses onto sidewalks and driveways, causing slip hazards with the cold weather, due to the short thaws we received. Issued deficiency's followed with citations to follow. I had to educate residents on not to blow and shovel snow onto the right of way, causing more work for the snow plows. With the holidays behind us it seems that many residents purchased new televisions, leaving the area with an abundance of old ones at curbside. So far I have issued deficiency's with three day removal deadline and most have complied.

February warnings issued: 21

February tickets issued: 44

## MAINSTREAMERS HIGHLIGHTS

January 2019

Marie Dachniwsky, Director

In the month of January we had a variety of events planned for our members. With the terrible weather we had to cancel and reschedule several programs, but the weather did not stop our members from enjoying programs and events.

### ***Informative at Club Casa – “Julia Child”***

***On January 11<sup>th</sup> we had a wonderful presentation along with breakfast at Club Casa.*** A group of 48 MaineStreamers joined us for this presentation. Historical storyteller, Lynn Rymarz, portrayed Julia Child as members learned about her passion for French Cooking, as well as her struggles and her successes, including her own cookbook *Mastering the Art of French Cooking*.

***Day Trips*** - In the month of January we had two daytrips. “The Lira Ensemble: A Polish Celebration” was at the Metropolis Performing Arts Center. Members also enjoyed traditional Polish food at the Staropolska Restaurant in Chicago. The day of this trip we woke to at least 9 inches of snow, but this did not stop our members! After lunch they even ventured out to enjoy some shopping in the Polish neighborhood stores. Our next daytrip which had to be rescheduled to February 20<sup>th</sup> was “Windy City Live” in Chicago. This was our first trip ever to Windy City Live and we had over 120 members who were interested in going on this trip. We added a second date for this trip for February 20<sup>th</sup> so more members would be able to experience a Live Taping of the show.

### ***Twilight Dining at Silvers Bar and Grill, Park Ridge***

We hosted our Twilight Dining at Silvers Bar and Grill, Park Ridge. The owners closed the doors to the general public to host our 47 members for a wonderful dinner in a private setting. The restaurant was extremely accommodating due to the fact that we had to cancel the original date due to weather and we were able to reschedule the following week.

MAINSTREAMERS 2019 STATISTICAL REPORT - JANUARY 2019

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
<b>RECREATIONAL PROGRAMS</b>					
Bingo <i>(Monthly)</i>	31	31	\$155.00	\$123.11	\$31.89
Day at the Races <i>(Monthly)</i>	42	42	\$252.00	\$219.99	\$32.01
Movie of the Month <i>(Monthly)</i>	40	40	\$80.00	\$0.00	\$80.00
Pinochle Tournament/Social	12	12	\$0.00	\$0.00	\$0.00
Women's/Mens Breakfast <i>(Alternating Months)</i>	9	9	\$108.00	\$115.93	(\$7.93)
Twilight Dining Outing <i>(Alternating Months)</i>	45	45	\$1,710.00	\$1,696.00	\$14.00
Fishing Events/Banquet <i>(6 Times a Year)</i>					
Intergenerational Fishing Outing <i>(Twice a Year)</i>					
Book Review <i>(3-Times a Year)</i>					
<b>HEALTH/INFORMATIVE</b>					
TRAVEL FIESTA	33	33	\$0.00	\$24.00	(\$24.00)
<b>FITNESS CLASSES</b>					
Senior Aerobics <i>(8 week sessions)</i>					
Yoga <i>(8 Week Sessions)</i>					
Zumba Gold <i>(8 Week Sessions)</i>					
Zumba Gold Toning <i>(8 week Sessions)</i>					
Chair Yoga <i>(8 Week Sessions)</i>					
<b>CLASSES/PROGRAMS</b>					
Computer Class <i>(Alternating Months)</i>	cancelled				
Matter of Balance <i>(8 Week Class- Bi- Yearly)</i>					
Rules of the Road <i>(3- Times a Year)</i>					
Defensive Driving Course <i>(Held Quarterly)</i>					
Meditation					
<b>LUNCHEONS</b>					
<b>ANNUAL SPECIAL EVENTS</b>					
<b>MISCELLANEOUS EVENTS</b>					
Julia Child at Club Casa	46	46	\$1,242.00	\$1,321.74	(\$79.74)
<b>DAY TRIPS</b>	85	85	\$4,615.00	\$4,152.04	\$462.96
<b>LONG DISTANCE TRIPS</b>					
<b>SENIOR MAILING <i>(Bi-Monthly)</i></b>					
<b>NEWCOMERS PRESENTATION <i>(Alternating months)</i></b>	18	18			
<b>ADVISORY COUNCIL MEETING <i>(Held Quarterly)</i></b>	361	361	\$8,162.00	\$7,652.81	\$509.19
<b>TOTAL</b>	54	54	Average Age	70	
<b>NEW MEMBERS</b>					



# MAINESTAY YOUTH & FAMILY SERVICES

## FEBRUARY 2019 BOARD REPORT

RICHARD LYON, DIRECTOR

### COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

During the first three months of this year, we scheduled a series of three events designed to educate attendees about current substance use disorder issues facing our community and what professionals and parents can do to help.

On January 25, we hosted our annual day-long professional development workshop at Oakton Community College entitled *Comprehensive Treatment and Evidence-Based Outcomes for Opioid and Alcohol Use Disorders*. There were 274 people in attendance, which was the most we have ever hosted at one of these events. We collected donations of laundry detergent, coffee, paper towels, and toilet paper to support Miracle House, a halfway house in Des Plaines for women recovering from addiction (see photo of donations on right). Special thanks to Chicago Behavioral Hospital and Symetria Recovery for their generous sponsorship of this event.



On February 5, we hosted a community education seminar entitled *It's More Than "Just Say No": Raising Resilient and Drug-Free Kids* in partnership with Rosecrance. We had only 37 people in attendance due to a large number of no shows because of the ice storm warning issued for that evening. We collected donations of magic markers, pencils, and boxes of Tootsie Pops at this event to support MCYAF, which puts anti-drug messages on the candy and hands them out to teenagers.

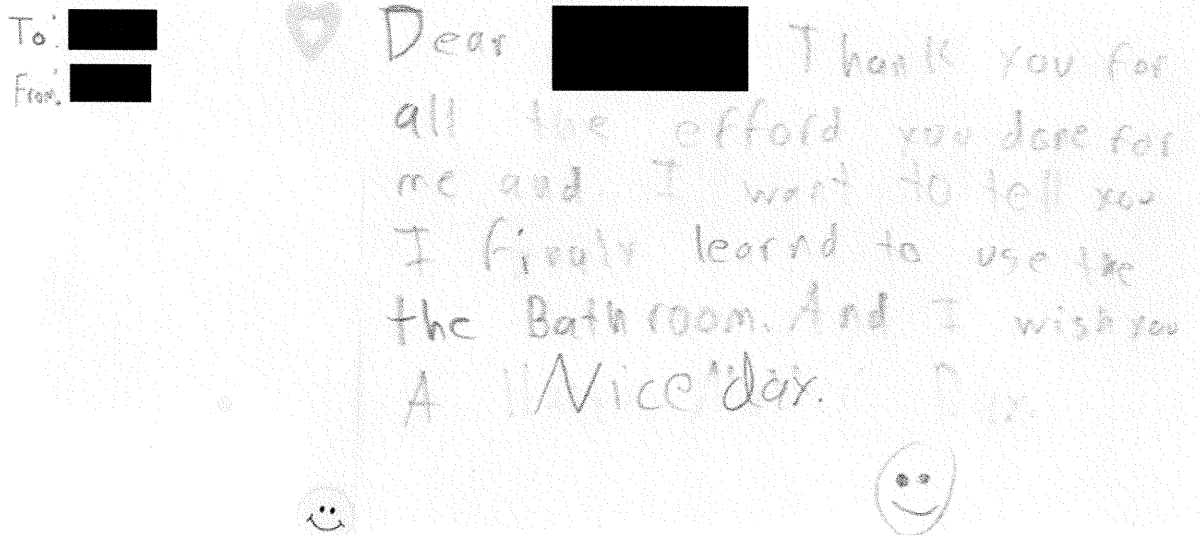
On March 15 from 9-11 am, we will host our next professional development workshop entitled *Prescription Drug Abuse and the Gateway to Heroin* in partnership with Gateway. This presentation will cover recent statistics of prescription drug abuse, the most commonly abused prescription drugs, the culture of prescription drug use, the need for individualized treatment and intervention, and the link between prescription drug abuse and heroin use. We will collect donations of magic markers, pencils, and boxes of Tootsie Pops for MCYAF at this event as well.

### AGENCY DAY - MAY 3

Our 37<sup>th</sup> annual Maine Township Agency Day will be held on Friday, May 3 at Manzo's Banquets in Des Plaines from 9 am – 1 pm. Our speaker this year will be Paul Skiba, a licensed clinical psychologist with 34 years of experience in the mental health field. He will present on trauma-informed care and what organizations can do to more effectively and appropriately provide services for clients with a history of trauma. As always, there will be multiple opportunities for networking among agencies and organizations with the intent of better serving the residents of Maine Township. We are in the process of soliciting sponsorships for this event. I am pleased to report that, to date, Des Plaines Community Foundation, Rosecrance Health Network, and Jeffrey A. Rabin & Associates have committed to being event sponsors.

## FEATURED STORY OF THE MONTH

One of our therapists recently worked with a 9-year-old client who was referred to therapy to address debilitating symptoms of anxiety. The client was afraid of using the bathroom without parental assistance due to extreme fear that the toilet would somehow hurt or flush the client. The client could not use the bathroom unless the client's mother was in the room and would also refuse to use any public bathrooms including those at school. Eventually the anxiety led to stool withholding, which caused the client to develop abdominal pain. The client's mother sought out therapy services to help her child overcome the fear and help avoid developing any medical complications that can result from stool withholding. Our therapist met with the client and the mother for a total of nine sessions and conducted exposure therapy. Exposure therapy is a technique in which a therapist will use a graded approach in which mildly feared stimuli are targeted first, followed by more strongly feared stimuli. This approach involves building an exposure hierarchy in which feared stimuli are ranked according to their anticipated fear reaction. Once a hierarchy was developed with the client and the mother, our therapist conducted sessions with the client and the mother in which the client was slowly exposed to the fears using in-vivo exercises during the therapy sessions. Over the course of treatment, the client's anxiety gradually diminished to the point where the client was able to use the bathroom independently both in public and private bathrooms and no longer experienced stomach pains. The client and the mother also worked on improving their communication as a family, and the mother learned different coping and parenting techniques to help improve her skills as a parent. At the conclusion of therapy, the client made a thank you card for our therapist, which is pictured below.



## PSYCHIATRIC SERVICES

We are currently working with a total of 92 active psychiatric clients. Most of the new clients in January were residents who had been seen at The Josselyn Center and requested to be seen at our offices instead due to difficulty with traveling to Northfield for appointments.

## COUNSELING

MaineStay had 15 new counseling intakes in January. We had 90 ongoing cases and now have a total of 105 cases in our affordable strength-based counseling program. We currently have a waiting list of 10 clients.

## INTERNSHIP INTERVIEWS

After a thorough screening and interview process, we have selected two master's level graduate students who will begin their tenure as unpaid intern therapists with us in August 2019 after our current intern therapists have graduated. Thanks to the excellent reputation MaineStay has developed with local graduate schools, we continue to attract high-caliber students who provide excellent service to our residents.

## MAINESTAY E-NEWSLETTER 10<sup>TH</sup> ANNIVERSARY

MaineStay began using email marketing as a cost-effective way of communicating with our community in February 2009. Our first e-newsletter was sent to 247 people and our list has now grown to over 3,700 subscribers.

## COMMUNITY INVOLVEMENT

During January, I attended the Des Plaines Ministerial Association meeting and the AITCOY executive meeting. Anne attend the MCYAF community coalition meeting.

## MaineStay FY 2018-2019 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>CONTACT HOURS</b>													
Therapy	169	207	211	182	113	106	147	136	121	128	136		1656
Psychiatric	37	36	37	38	28	22	19	27	24	20	19		304
Groups	62	32					6	13	6				119
Non-Clinical Programs	396	691	830	1258	1135	125	290	340	630	200	1702		7595
<b>Grand Total</b>	664	965	1077	1478	1275	253	462	516	781	347	1856		9673
<b>THERAPY</b>													
New Cases	16	17	10	15	9	4	17	13	5	18	15		139
Ongoing Cases	91	94	102	109	108	97	85	85	85	83	90		1029
<b>Total Cases</b>	107	111	112	124	117	101	102	98	90	101	105		1168
<b>PSYCHIATRIC SERVICES</b>													
New Clients	12	13	19	10	4	1	0	0	0	3	5		67
Ongoing Clients	67	78	85	99	105	103	100	84	84	84	87		976
<b>Total Clients</b>	79	91	104	109	109	104	100	84	84	87	92		1043
<b>COMMUNITY EDUCATION</b>													
Professional Workshops	1	1		1			1	1			1		6
General Seminars			1			1			1				3
Attendees	80	61	86	56		75	74	47	75		274		828
<b>MAINETRAC</b>													
Referrals	4	2	5	1	3	2	1	0	0	1	1		20
Ongoing Cases	1	1	1	5	2	0	0	1	0	0	0		11
Completed Cases	3	1	3	3	0	2	3	0	1	0	1		17
Community Service Hours	95	40	55	80	43	40	45	20	20	20	20		478
<b>PEER JURY</b>													
New Cases	4	7	0	0			6	7	1	7			32
High School Jurors	14	14	14	6			6	7	7	7			75
Ongoing Cases	3	2	7	5			0	0	4	1			22
Completed Cases	4	6	1	4			1	5	4	2			27
Community Service Hours	150	70	95	90			20	100	100	155			780

# MaineStay FY 2018-2019 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>MENTORING</b>													
Youth Participants	16	16	16	16	16		13	10	11	11	11		136
Adult Mentors	16	16	16	16	16		13	10	11	11	11		136
<b>FUTURE LEADERS</b>													
Youth Participants	15	15					25	30	51	44	44		224
High School Mentors	10	10					9	22	22	22	22		117
<b>ART IN THE TOWN</b>													
Youth Participants	17	17					13	13	13	13			86
<b>SUMMER CAMP</b>													
Youth Participants				20	22								42
<b>STUDENT GOVERNMENT DAY</b>													
Youth Participants		41		34					38				113
Agency Representatives		9		2					12				23
<b>FISH</b>													
Incoming Calls	43	35	52	61	62	51	49	63	59	115	140		730
Total Calls	85	69	92	117	126	108	98	116	109	139	320		1379
Riders Served	14	13	14	18	19	19	15	20	17	18	23		190
Rides (one way)	64	47	66	76	82	72	66	86	88	104	111		862
Volunteers	10	10	9	14	13	13	12	11	12	11	16		131



## Board Report for January/February 2019

**Marty Cook**

### Friday Night Recovery Meeting Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

January 18 <sup>th</sup> , 2019	46 Participants
January 25 <sup>th</sup> , 2019	39 Participants
February 1 <sup>st</sup> , 2019	42 Participants
February 8 <sup>th</sup> , 2019	50 Participants
February 15 <sup>th</sup> , 2019	55 Participants

### Monday Night Community Service, Holy Family Hospital:

- Eight (8) Recovery Connection volunteers spoke with 28 young adult patients in treatment at Holy Family Hospital.

### Community Outreach:

- MTRC staff spoke with seven (7) parents in the community and advised them on our program as well as alternative solutions for their children we are struggling with addiction
- MTRC Staff attended New Directions fund raiser dinner in support of the new addiction treatment center being built.
- MTRC staff member (Nick Kanehl) shared his experience, strength and hope as well as advised on our program to over 25 patients in recovery at a local treatment center.
- MTRC staff spoke to Northeastern University students about addiction as well as our program in Maine Township.
- MTRC staff (Nick Kanehl) organized a special outing with eight (8) to a local church to hear a talk from the New Orleans Saints Pastor about addiction and being a man of faith.

### MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:

January 18 <sup>st</sup> , 2019	11 Participants
January 25 <sup>th</sup> , 2019	9 Participants
February 1 <sup>st</sup> , 2019	8 Participants
February 8 <sup>th</sup> , 2019	13 Participants
February 15 <sup>th</sup> , 2019	14 Participants

**MTRC started CrossFit classes every Tuesday, Thursday (5:30 P.M.) and Saturday (Noon) with strong support and growing attendance:**

January 22 <sup>nd</sup> , 24 <sup>th</sup> , 26 <sup>th</sup> , 2019	14 Participants
January 22 <sup>nd</sup> , 31 <sup>st</sup> , February 2 <sup>nd</sup> , 2019	15 Participants
February 4 <sup>th</sup> , 7 <sup>th</sup> , 9 <sup>th</sup> , 2019	16 Participants
February 11 <sup>th</sup> , 14 <sup>th</sup> , 16 <sup>th</sup> , 2019	16 Participants

**Miscellaneous:**

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 362.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 369 members.
- The MTRC has continued to see strong support at its Sunday afternoon volleyball league what takes place at Maine East High School.
- MTRC has completed its first eight (8) week recovery based smoking cessation group partnered with the American Respiratory Health Association. Out of the twelve (12) participant's ten (10) of which have remained smoke free after completion of the eight week program.

FOIA

**Wiesia Tytko**

---

**From:** dberman@mainetown.com  
**Sent:** Wednesday, February 20, 2019 9:20 AM  
**To:** Wiesia Tytko  
**Subject:** FW: Freedom of Information Request

Received:  
2/20/2019

Response by:  
WED: 2/27/2019

Dayna Berman  
Administrator  
Maine Township  
1700 Ballard, Rd.  
Park Ridge, IL 60068  
847-297-2510  
847-297-1335 Fax

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and then destroy original Electronic Message."

**From:** Kevin Katsis <katsislaw@yahoo.com>  
**Sent:** Wednesday, February 20, 2019 8:47 AM  
**To:** info@mainetown.com  
**Subject:** RE: Freedom of Information Request

Dear Sir or Ms.:

Please provide the undersigned with the case number(s) and caption(s) of any pending lawsuit(s) of those filed in the last ten years against Maine Township for damages relating to flooding.

Respectfully,

Kevin G. Katsis  
Attorney at Law  
7510 Madison St.  
Forest Park IL 60130  
708/366-0126  
[katsislaw@yahoo.com](mailto:katsislaw@yahoo.com)



Maine Township  
1700 Ballard Road  
Park Ridge, Illinois 60068

**FREEDOM OF INFORMATION REQUEST**

FROM:  
Name: Akhil Mohan  
Address: 2727 LBJ Freeway, Suite 420  
City/State/Zip: Dallas TX 75234  
Phone Number: 855-512-4803

TO:  
Freedom of Information Officer  
Wiesia Tytko  
wtytko@mainetown.com  
Fax #: 847-2971335  
Phone #: 847-297-2510 ext. 222  
Today's Date: 02/20/2019

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

**Please advise if there any open code violation or any citation for lot mowing or any clean up**

**addresses; Also let us known if there are any open or expired building permits for the given property**

**Address: 9476 Bay Colony Des Plaines IL 60016**

Please indicate if you wish to inspect the records or wish a copy of them:

\_\_\_\_\_ Inspection                       Copy

Charges:            First 50 pages at no charge, then \$.15 per page (per side) for  
                         letter or legal size document  
                         Oversized documents: actual cost  
                         Color copies: actual cost

Commercial purpose?            Yes \_\_\_\_\_            No

For Office Use Only

Date Received 2/20/2019  
Date Response Due 2/27/2019  
Received By W Tytko

Notations \_\_\_\_\_

January 15, 2018

Dear Maine Township Resident,

As the Assessor of Maine Township, I value our senior residents and try to communicate important information. The Village of Glenview has a Property Tax Assistance Program in which you may qualify to receive up to \$2,102.62 per year toward property taxes. The applications, including all required documentation, will be accepted until February 8, 2019 at The Glenview Village Hall. If you would like to get further information, Contact Glenview Senior Services at (847) 904-4366.

I hope you find the above information helpful.

Sincerely,

Susan Moylan Krey

Maine Township Assessor



## **2019 Senior Housing Assistance Program Application**

The Village of Glenview has approved up to \$2,102.62 per year toward rent or property taxes for qualifying Glenview senior citizens. Qualified recipients will be selected according to need. Checks are issued twice per year and are made payable to the applicant only. **A W9 form must be completed each year.** The Village of Glenview expresses no opinion on whether the grant is taxable income-please consult with a trusted professional for tax related questions.

### **To Qualify:**

You may be eligible for financial assistance if:

1. You have been a Glenview resident (living within the corporate limits of the Village) for at least two (2) years.
2. Your Glenview residence is your **only** residence.
3. You 62 years of age or older at the time of application.
4. For a one-person household, your total yearly income must be below \$18,210. For a two-person household, is your total yearly income must be below \$24,690. **(A household is anyone living in the residence.)**
5. You pay rent or real estate taxes.  
**(Lease agreement and Real Estate Taxes must be in applicants name)**
6. You are **NOT** a resident of the Patten House of Glenview, a retirement home, assisted living facility, or a nursing home.
7. You are **NOT** receiving Federal HUD Section 8 subsidies.
8. You do **NOT** have any outstanding debts or liens owed to the Village.

### **To Apply:**

Completed applications, including all required documentation, will be accepted until **February 8, 2019, 5:00 PM**. Any application received after this date will not be eligible.

The Village of Glenview Senior Services Coordinator will schedule a mandatory home visit **February 11-13, 2019** for those have submitted completed applications.

Please clearly type or print all question responses. Information will be used only for purposes of determining qualification for the program and will not be made public.

Please only attach copies of the requested documentation.

Applications must be signed and presented in person or by mail to:

**Glenview Village Hall, Senior Services**  
2500 East Lake Avenue, Glenview, IL 60026  
Phone: (847) 904-4366 TTD: (847) 904-4232

### **Applications are Available At:**

**Glenview Village Hall**, 2500 E. Lake Ave., Glenview, IL 60026  
**Glenview Senior Center**, 2400 Chestnut Ave., Glenview, IL 60026  
**Glenview Public Library**, 1930 Glenview Rd., Glenview, IL 60025  
**North Shore Senior Center**, 161 Northfield Rd., Northfield, IL 60093